

CITY COUNCIL MINUTES  
NORMAN UTILITIES AUTHORITY MINUTES  
NORMAN MUNICIPAL AUTHORITY MINUTES  
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES

July 25, 2017

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building on the 25th day of July, 2017, at 6:30 p.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray and at the Norman Public Library at 225 North Webster 24 hours prior to the beginning of the meeting.

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| PRESENT: | Councilmembers Allison, Bierman,<br>Castleberry, Clark, Hickman, Holman,<br>Karjala, Wilson, Mayor Miller |
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| ABSENT: | None |
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The Pledge of Allegiance was led by Mayor Miller.

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Item 3, being:

APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL CONFERENCE MINUTES OF MAY 23, 2017  
CITY COUNCIL OVERSIGHT COMMITTEE MINUTES OF MAY 30, 2017  
CITY COUNCIL COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE MINUTES  
OF JUNE 22, 2017  
CITY COUNCIL CONFERENCE MINUTES OF JUNE 27, 2017  
CITY COUNCIL MINUTES OF JULY 11, 2017  
NORMAN UTILITIES AUTHORITY MINUTES OF JULY 11, 2017  
NORMAN MUNICIPAL AUTHORITY MINUTES OF JULY 11, 2017  
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF JULY 11, 2017

Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, Councilmember Hickman moved that the minutes be approved and the filing thereof be directed, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File GID-1718-4 dated July 14, 2017, by Brenda Hall, City Clerk
2. City Council Conference minutes of May 23, 2017
3. City Council Oversight Committee minutes of May 30, 2017
4. City Council Community Planning and Transportation Committee minutes of June 22, 2017
5. City Council Conference minutes of June 27, 2017
6. City Council minutes of July 11, 2017
7. Norman Utilities Authority minutes of July 11, 2017
8. Norman Municipal Authority minutes of July 11, 2017
9. Norman Tax Increment Finance Authority minutes of July 11, 2017

and the question being upon approving the minutes and upon the subsequent directive, a vote was taken with the following result:

|       |                                                                                                           |
|-------|-----------------------------------------------------------------------------------------------------------|
| YEAS: | Councilmembers Allison, Bierman,<br>Castleberry, Clark, Hickman, Holman,<br>Karjala, Wilson, Mayor Miller |
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| NAYES: | None |
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The Mayor declared the motion carried and the minutes approved; and the filing thereof was directed.

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Item 4, being:

RESOLUTION R-1718-13: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, HONORING THE 2017 RECIPIENT OF THE CITIZENS HONOR ROLL OF SERVICE.

Councilmember Castleberry moved that Resolution R-1718-13 be adopted, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File R-1718-13 dated July 12, 2017, by Brenda Hall, City Clerk
2. Resolution R-1718-13

Participants in discussion

1. Ms. Anne Masters, 3812 Irvine Drive, accepted the resolution and thanked the Council

and the question being upon adopting Resolution R-1718-13, a vote was taken with the following result:

|       |                                                                                                     |
|-------|-----------------------------------------------------------------------------------------------------|
| YEAS: | Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller |
|-------|-----------------------------------------------------------------------------------------------------|

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|--------|------|
| NAYES: | None |
|--------|------|

The Mayor declared the motion carried and Resolution R-1718-13 was adopted.

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Item 5, being:

ELECTION OF A MAYOR PRO TEM.

Councilmember Hickman nominated Councilmember Castleberry to serve as Mayor Pro Tem, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File AP-1718-1 dated July 12, 2017, by Brenda Hall, City Clerk

and there being no other nominations, a vote was taken with the following result:

|       |                                                                                                     |
|-------|-----------------------------------------------------------------------------------------------------|
| YEAS: | Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller |
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| NAYES: | None |
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The Mayor declared the motion carried and Councilmember Castleberry was elected as Mayor Pro Tem.

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Item 6, being:

ELECTION OF A REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE TO THE OKLAHOMA MUNICIPAL LEAGUE BOARD OF DIRECTORS.

Councilmember Holman nominated Mayor Miller to serve as the representative and Councilmember Clark to serve as alternate representative to the Oklahoma Municipal League Board of Directors, which motion was duly seconded by Councilmember Castleberry;

Items submitted for the record

1. Text File AP-1718-2 dated June 12, 2017, by Brenda Hall, City Clerk

Item 6, continued:

and there being no other nominations, a vote was taken with the following result:

|       |                                                                                                           |
|-------|-----------------------------------------------------------------------------------------------------------|
| YEAS: | Councilmembers Allison, Bierman,<br>Castleberry, Clark, Hickman, Holman,<br>Karjala, Wilson, Mayor Miller |
|-------|-----------------------------------------------------------------------------------------------------------|

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| NAYES: | None |
|--------|------|

The Mayor declared the motion carried and Mayor Miller was elected as the representative and Councilmember Clark was elected as the alternate representative to the Oklahoma Municipal League Board of Directors.

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Item 7, being:

ELECTION OF A REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE TO THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS.

Councilmember Holman nominated Mayor Miller to serve as the representative and Councilmember Castleberry to serve as alternate representative to the Association of Central Oklahoma Governments Board of Directors, which motion was duly seconded by Councilmember Allison;

Items submitted for the record

1. Text File AP-1718-4 dated June 12, 2017, by Brenda Hall, City Clerk

and there being no other nominations, a vote was taken with the following result:

|       |                                                                                                           |
|-------|-----------------------------------------------------------------------------------------------------------|
| YEAS: | Councilmembers Allison, Bierman,<br>Castleberry, Clark, Hickman, Holman,<br>Karjala, Wilson, Mayor Miller |
|-------|-----------------------------------------------------------------------------------------------------------|

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|--------|------|
| NAYES: | None |
|--------|------|

The Mayor declared the motion carried and Mayor Miller was elected as the representative and Councilmember Castleberry was elected as the alternate representative to the Association of Central Oklahoma Board of Directors.

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Item 8, being:

ELECTION OF A CITY COUNCILMEMBER TO SERVE ON THE BOARD OF TRUSTEES FOR THE CITY OF NORMAN RETIREMENT SYSTEM.

Councilmember Holman nominated Councilmember Allison to serve as the representative on the Board of Trustees for the City of Norman Retirement System, which motion was duly seconded by Councilmember Castleberry;

Items submitted for the record

1. Text File AP-1718-3 dated June 12, 2017, by Brenda Hall, City Clerk

and there being no other nominations, a vote was taken with the following result:

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|-------|-----------------------------------------------------------------------------------------------------------|
| YEAS: | Councilmembers Allison, Bierman,<br>Castleberry, Clark, Hickman, Holman,<br>Karjala, Wilson, Mayor Miller |
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| NAYES: | None |
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The Mayor declared the motion carried and Councilmember Allison was elected as the representative to serve on the Board of Trustees for the City of Norman Retirement System.

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Item 9, being:

#### CONSENT DOCKET

Councilmember Holman moved that Item 10 through Item 22 be placed on the consent docket by unanimous vote, which motion was duly seconded by Councilmember Allison; and the question being upon the placement on the consent docket by unanimous vote of Item 10 through Item 22, a vote was taken with the following result:

|       |                                                                                                           |
|-------|-----------------------------------------------------------------------------------------------------------|
| YEAS: | Councilmembers Allison, Bierman,<br>Castleberry, Clark, Hickman, Holman,<br>Karjala, Wilson, Mayor Miller |
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| NAYES: | None |
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The Mayo declared the motion carried and Item 10 through Item 22 were placed on the consent docket by unanimous vote.

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Item 10, being:

#### SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF JUNE 30, 2017, AND DIRECTING THE FILING THEREOF.

Councilmember Holman moved that receipt of the report be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Clark;

##### Items submitted for the record

1. Text File RPT-1718-3 dated July 10, 2017, by Anthony Francisco, Director of Finance
2. Finance Director's Investment Report of June 30, 2017

and the question being upon acknowledging receipt of the report and upon the subsequent directive, a vote was taken with the following result:

|       |                                                                                                           |
|-------|-----------------------------------------------------------------------------------------------------------|
| YEAS: | Councilmembers Allison, Bierman,<br>Castleberry, Clark, Hickman, Holman,<br>Karjala, Wilson, Mayor Miller |
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| NAYES: | None |
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The Mayor declared the motion carried and receipt of the report acknowledged; and the filing thereof was directed.

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Item 11, being:

#### SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF JUNE, 2017, AND DIRECTING THE FILING THEREOF.

Councilmember Holman moved that receipt of the reports be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Clark;

##### Items submitted for the record

1. Text File RPT-1718-7 dated July 10, 2017, by Stacey Parker, Executive Assistant
2. Monthly Departmental Report of June, 2017

Item 11, continued:

and the question being upon acknowledging receipt of the reports and upon the subsequent directive, a vote was taken with the following result:

|       |                                                                                                           |
|-------|-----------------------------------------------------------------------------------------------------------|
| YEAS: | Councilmembers Allison, Bierman,<br>Castleberry, Clark, Hickman, Holman,<br>Karjala, Wilson, Mayor Miller |
|-------|-----------------------------------------------------------------------------------------------------------|

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|--------|------|
| NAYES: | None |
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The Mayor declared the motion carried and receipt of the report acknowledged; and the filing thereof was directed.

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Item 12, being:

SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE PUBLIC ARTS BOARD ANNUAL REPORT AND DIRECTING THE FILING THEREOF.

Councilmember Holman moved that receipt of the report be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File RPT-1718-8 dated July 14, 2017, by Brenda Hall, City Clerk
2. Public Arts Board Annual Report to the City of Norman, July, 2017

and the question being upon acknowledging receipt of the report and upon the subsequent directive, a vote was taken with the following result:

|       |                                                                                                           |
|-------|-----------------------------------------------------------------------------------------------------------|
| YEAS: | Councilmembers Allison, Bierman,<br>Castleberry, Clark, Hickman, Holman,<br>Karjala, Wilson, Mayor Miller |
|-------|-----------------------------------------------------------------------------------------------------------|

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| NAYES: | None |
|--------|------|

The Mayor declared the motion carried and receipt of the report acknowledged; and the filing thereof was directed.

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Item 13, being:

CONSIDERATION OF A FINAL PLAT SUBMITTED FOR NORMAN PUBLIC LIBRARY CENTRAL ADDITION FOR PROPERTY GENERALLY LOCATED AT THE NORTHWEST CORNER OF THE INTERSECTION OF JAMES GARNER AVENUE AND ACRES STREET.

Councilmember Holman moved that the final plat for Norman Public Library Central Addition be approved; the public dedications contained therein be accepted; the Mayor be authorized to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements; and the filing of the final plat be directed, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File FP-1617-16 dated July 3, 2017, by Ken Danner, Subdivision Development Manager
2. Location map
3. Application for Development Committee Action dated June 1, 2017, from the City of Norman for Norman Public Library Central Addition
4. Final plat
5. Site plan
6. Preliminary plat
7. Development Committee Staff Report dated July 7, 2017, recommending approval

Item 13, continued:

and the question being upon approving the final plat for Norman Public Library Central Addition, and upon the subsequent acceptance, authorization, and directive, a vote was taken with the following result:

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|-------|-----------------------------------------------------------------------------------------------------------|
| YEAS: | Councilmembers Allison, Bierman,<br>Castleberry, Clark, Hickman, Holman,<br>Karjala, Wilson, Mayor Miller |
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| NAYES: | None |
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The Mayor declared the motion carried and the final plat for Norman Public Library Central Addition approved; the public dedications contained therein were accepted, the Mayor was authorized to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements, and the filing of the final plat was directed.

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Item 14, being:

CONSIDERATION OF ACCEPTANCE OF A DONATION OF 500 SMOKE DETECTORS VALUED AT \$7,740.28 FROM VISION 20/20 TO BE USED BY THE FIRE DEPARTMENT FOR THE SMOKE DETECTOR PROGRAM FOR SENIOR CITIZENS AND THE UNDERPRIVILEGED.

Councilmember Holman moved that a donation of 500 smoke detectors valued at \$7,740.28 from Vision 20/20 to be used by the Fire Department for the Smoke Detector Program for Senior Citizens and the underprivileged be accepted, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File GID-1718-15 dated July 11, 2017, by Travis King, Fire Chief
2. Receipt dated June 16, 2017, from Lowe's Home Centers, L.L.C., in the amount of \$7,740.28

and the question being upon accepting a donation of 500 smoke detectors valued at \$7,740.28 from Vision 20/20 to be used by the Fire Department for the Smoke Detector Program for Senior Citizens and the underprivileged, a vote was taken with the following result:

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|-------|-----------------------------------------------------------------------------------------------------------|
| YEAS: | Councilmembers Allison, Bierman,<br>Castleberry, Clark, Hickman, Holman,<br>Karjala, Wilson, Mayor Miller |
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| NAYES: | None |
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The Mayor declared the motion carried and a donation of 500 smoke detectors valued at \$7,740.28 from Vision 20/20 to be used by the Fire Department for the Smoke Detector Program for Senior Citizens and the underprivileged was accepted.

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Item 15, being:

CONSIDERATION OF THE ACCEPTANCE OF CERTIFIED LOCAL GOVERNMENTS GRANT FUNDING IN THE AMOUNT OF \$11,250 TO BE USED FOR THE DEVELOPMENT AND SUPPORT OF LOCAL HISTORIC PROGRAMS, APPROVAL OF CONTRACT K-1718-38 WITH THE OKLAHOMA HISTORICAL SOCIETY, STATE HISTORIC PRESERVATION OFFICE AND BUDGET APPROPRIATION FROM THE SPECIAL GRANT FUND BALANCE.

Councilmember Holman moved that CLG grant funding in the amount of \$11,250 to be used for the development and support of local historic programs be accepted; Contract K-1718-38 with the Oklahoma Historical Society, SHPO, be approved; the execution thereof be authorized; the Mayor be further authorized to sign any supplemental documentation related to the grant; and \$11,250 be appropriated from the Special Grant Fund Balance (022-0000-334.13-26) designating \$10,000 to Professional Services/Consultant/Other (022-4046-464.40-09); \$700 to Professional Services/Workshops and Seminars (022-4046-464.46-04); 200 to Miscellaneous Services/Postage (022-4046-464.47-01); 100 to Business Services/Printing, General (022-4046-464.41-30) \$100 to General Supplies/Books, Reports, Manuals (022-4046-464.30-01); and \$150 to Membership Dues (022-4046-464.46-01), which motion was duly seconded by Councilmember Clark;

Item 15, continued:

Items submitted for the record

1. Text File K-1718-38 dated July 10, 2017, by Anais Starr, Historic Preservation Officer
2. Contract K-1718-38 with Attachment "A", Project Number 17-612, and Attachment "B", City of Norman Certificate Local Governments Program 17-612

and the question being upon accepting CLG grant funding in the amount of \$11,250 to be used for the development and support of local historic programs and upon the subsequent approval, authorizations, and appropriations, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Bierman,  
Castleberry, Clark, Hickman, Holman,  
Karjala, Wilson, Mayor Miller

NAYES:

None

The Chairman declared the motion carried and CLG grant funding in the amount of \$11,250 to be used for the development and support of local historic programs accepted; Contract K-1718-38 with the Oklahoma Historical Society, SHPO, was approved; the execution thereof was authorized; the Mayor was further authorized to sign any supplemental documentation related to the grant; and \$11,250 was appropriated from the Special Grant Fund Balance (022-0000-334.13-26) designating \$10,000 to Professional Services/Consultant/Other (022-4046-464.40-09); \$700 to Professional Services/Workshops and Seminars (022-4046-464.46-04); 200 to Miscellaneous Services/Postage (022-4046-464.47-01); 100 to Business Services/Printing, General (022-4046-464.41-30) \$100 to General Supplies/Books, Reports, Manuals (022-4046-464.30-01); and \$150 to Membership Dues (022-4046-464.46-01),).

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Item 16, being:

CONSIDERATION OF ACCEPTANCE OF A GRANT IN THE AMOUNT OF \$2,080 FROM THE OKLAHOMA OFFICE OF HOMELAND SECURITY TO BE USED BY THE FIRE DEPARTMENT TO PURCHASE SPECIALIZED EQUIPMENT TO SUPPORT THE RESPONSE CAPABILITY FOR COMMUNICATION WITH HEARING IMPAIRED RESIDENTS, APPROVAL OF CONTRACT K-1718-41, AND BUDGET APPROPRIATION TO PROJECT ACCOUNT.

Councilmember Holman moved that a grant in the amount of \$2,080 from the Oklahoma Office of Homeland Security to be used by the Fire Department to purchase specialized equipment to support the response capability for communication with hearing impaired residents be accepted; Contract K-1718-41 be approved; the execution thereof be authorized; Emergency Management Grant Revenue Account (022-0000-331.13-60) be increased by \$2,080; and \$2,080 be appropriated from Emergency Management Grant Revenue Account (022-0000-331.13-60) to Project GR0075, Emergency UbiDuo 780.503 9022-9508-422.36-10), which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File K-1718-41 dated July 12, 2017, by Travis King, Fire Chief
2. Contract K-1718-41
3. Quote dated July 17, 2017, from sComm in the amount of \$2,080

Participants in discussion

1. Mr. Travis King, Fire Chief

Item 16, continued:

and the question being upon accepting a grant in the amount of \$2,080 from the Oklahoma Office of Homeland Security to be used by the Fire Department to purchase specialized equipment to support the response capability for communication with hearing impaired residents and upon the subsequent approval, authorization, increase, and appropriation, a vote was taken with the following result:

|        |                                                                                                     |
|--------|-----------------------------------------------------------------------------------------------------|
| YEAS:  | Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller |
| NAYES: | None                                                                                                |

The Mayor declared the motion carried and a grant in the amount of \$2,080 from the Oklahoma Office of Homeland Security to be used by the Fire Department to purchase specialized equipment to support the response capability for communication with hearing impaired residents accepted; Contract K-1718-41 was approved; the execution thereof was authorized; Emergency Management Grant Revenue Account (022-0000-331.13-60) was increased by \$2,080; and \$2,080 was appropriated from Emergency Management Grant Revenue Account (022-0000-331.13-60) to Project GR0075, Emergency UbiDuo 780.503 9022-9508-422.36-10).

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Item 17, being:

AMENDMENT NO. ONE TO CONTRACT K-1516-137: AN INTERLOCAL AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND NORMAN PUBLIC SCHOOLS INCREASING THE CONTRACT BY \$221,853 (\$110,926.50 FOR THE CITY’S SHARE) FOR A REVISED CONTRACT AMOUNT OF \$648,690 FOR A TOTAL CONTRACT AMOUNT OF \$1,297,380 AND MAKING MINOR REVISIONS TO THE CONTRACT FOR THE SCHOOL RESOURCE OFFICER (SRO) PROGRAM.

Councilmember Holman moved that Amendment No. One to Contract K-1516-137 with Norman Public Schools increasing the contract amount by \$221,853 (\$110,926.50 for the City’s share) for a revised contract amount of \$648,690 for a total contract amount of \$1,297,380 be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Clark;

- Items submitted for the record
- 1. Text File K-1516-137, Amendment No. One, dated July 19, 2017, by Leah Messner, Assistant City Attorney
  - 2. Amendment No. One to Contract K-1516-137 with Attachment B, School Resource Officers and School Discipline
  - 3. Contract K-1516-137 with Attachment A, School Resource Officer (SRO) Duties; and Attachment B, School Resource Officers and School Discipline
- Participants in discussion
- 1. Mr. Keith Humphrey, Police Chief

and the question being upon approving Amendment No. One to Contract K-1516-137 with Norman Public Schools increasing the contract amount by \$221,853 (\$110,926.50 for the City’s share) for a revised contract amount of \$648,690 for a total contract amount of \$1,297,380 and upon the subsequent authorization, a vote was taken with the following result:

|        |                                                                                                     |
|--------|-----------------------------------------------------------------------------------------------------|
| YEAS:  | Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller |
| NAYES: | None                                                                                                |

The Mayor declared the motion carried and Amendment No. One to Contract K-1516-137 with Norman Public Schools increasing the contract amount by \$221,853 (\$110,926.50 for the City’s share) for a revised contract amount of \$648,690 for a total contract amount of \$1,297,380 approved; and the execution thereof was authorized.

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Item 18, being:

CONTRACT K-1718-7: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA AND THE ALTERNATIVE DISPUTE RESOLUTION SYSTEM OF THE STATE OF OKLAHOMA FOR THE PURPOSE OF CERTIFYING NORMAN'S DISPUTE MEDIATION PROGRAM THROUGH JUNE 30, 2018.

Councilmember Holman moved that Contract K-1718-7 with the Alternative Resolution System of the State of Oklahoma through June 30, 2018, be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File K-1718-7 dated June 9, 2017, by Lisa Krieg, Grants Planner
2. Contract K-1718-7

and the question being upon approving Contract K-1718-7 with the Alternative Resolution System of the State of Oklahoma through June 30, 2018, and upon the subsequent authorization, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Bierman,  
Castleberry, Clark, Hickman, Holman,  
Karjala, Wilson, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Contract K-1718-7 with the Alternative Resolution System of the State of Oklahoma through June 30, 2018, approved; and the execution thereof was authorized.

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Item 19, being:

RESOLUTION R-1718-9: A RESOLUTION OF THE CITY OF NORMAN, OKLAHOMA, APPROVING A MODIFICATION TO THE STREAM BANKS OF IMHOFF CREEK SOUTH OF WESTBROOKE TERRACE AS PART OF THE IMHOFF CREEK CHANNEL REPAIR PROJECT.

Councilmember Holman moved that Resolution R-1718-9 be adopted, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File R-1718-9 dated July 5, 2017, by Tim Miles, Capital Projects Engineer
2. Resolution R-1718-9
3. Graph of Norman, Oklahoma, Precipitation during the month of May, 2015
4. Location map of Infrastructure Damaged in May Flooding
5. Location map of stream banks of Imhoff Creek south of Westbrooke Terrace
6. Photographs of Existing Channel Conditions
7. Floodplain Permit No. 588 dated June 28, 2017
8. Memorandum dated June 27, 2017, from Tricia Hatley, P.E., and Justin Oswald, P.E., (TX), CFM, from Freese and Nichols, to City of Norman Floodplain Committee with Exhibit 1, Site 17, Vicinity Map' Exhibit 2, Floodplain Map; Exhibit 3, Site 17 Project Layout
9. Draft Floodplain Permit Committee Meeting minutes of July 17, 2017

and the question being upon adopting Resolution R-1718-9, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Bierman,  
Castleberry, Clark, Hickman, Holman,  
Karjala, Wilson, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Resolution R-1718-9 was adopted.

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Item 20, being:

CONSIDERATION OF AWARDING OF BID 1617-28; APPROVAL OF CONTRACT K-1617-127 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND RDNJ, L.L.C., D/B/A A-TECH PAVING WITH THE INCLUSION OF ALTERNATE A IN THE AMOUNT OF \$109,700 FOR A TOTAL AMOUNT OF \$451,245; PERFORMANCE BOND B-1617-93; STATUTORY BOND B-1617-94; MAINTENANCE BOND MB-1617-79; AND ADOPTION OF RESOLUTION R-1617-117 FOR THE IMHOFF CREEK CHANNEL REPAIR PROJECT AND BUDGET APPROPRIATION FROM THE CAPITAL FUND BALANCE.

Councilmember Holman moved that all bids meeting specifications be accepted; the bid in the amount of \$451,245 with the inclusion of Alternate A be awarded to RDNJ, L.L.C., d/b/a A-Tech Paving, as the lowest and best bidder meeting specifications; Contract K-1617-127 and the performance, statutory, and maintenance bonds be approved; execution of the contract and bonds be authorized; the filing of the bonds be directed; Resolution R-1617-117 be adopted; and \$36,245 be appropriated from the Capital Fund Balance (050-0000-253.20-00) to Project SR0103, Imhoff Creek Channel Repair, Construction (050-9387-419.61-01), which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File K-1616-127 dated July 19, 2017, by Tim Miles, Capital Projects Engineer
2. Recommendation of Award dated July 3, 2017, from Brandon Huxford, P.E., Freese and Nichols, to Tim Miles, P.E., Capital Projects Engineer
3. Location map of stream banks of Imhoff Creek south of Westbrooke Terrace
4. Graph of Norman, Oklahoma, Precipitation during the month of May, 2015
5. Location map of Infrastructure Damaged in May Flooding
6. Photographs of Existing Channel Conditions
7. Contract K-1617-127
8. Performance Bond B-1617-93
9. Statutory Bond B-1617-94
10. Maintenance Bond MB-1617-79
11. Resolution R-1617-117
12. Purchase Requisition 0000281201 dated July 6, 2017, in the amount of \$451,245 to A-Tech Paving

and the question being upon accepting all bids meeting specifications and upon the subsequent awarding of the bid, approval, authorization, directive, adoption, and appropriation, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller

NAYES:

None

The Mayor Pro Tem declared the motion carried and all bids meeting specifications accepted; the bid in the amount of \$451,245 with the inclusion of Alternate A was awarded to RDNJ, L.L.C., d/b/a A-Tech Paving, as the lowest and best bidder meeting specifications; Contract K-1617-127 and the performance, statutory, and maintenance bonds were approved; execution of the contract and bonds was authorized; the filing of the bonds was directed; Resolution R-1617-117 was adopted; and \$36,245 was appropriated from the Capital Fund Balance (050-0000-253.20-00) to Project SR0103, Imhoff Creek Channel Repair, Construction (050-9387-419.61-01).

\* \* \* \* \*

Item 21, being:

RESOLUTION R-1718-12: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ACKNOWLEDGING THE RECEIPT OF THE 2018 ASSESSMENT ROLL AND ASSESSMENT PLAT FOR THE UNIVERSITY NORTH PARK BUSINESS IMPROVEMENT DISTRICT, INSTRUCTING THE CITY CLERK TO GIVE NOTICE OF A HEARING ON THE PROPOSED ASSESSMENT ROLL; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Councilmember Holman moved that Resolution R-1718-12 be adopted, which motion was duly seconded by Councilmember Clark;

Item 21, continued:

Items submitted for the record

1. Text File R-1718-12 dated July 6, 2017, by Kathryn Walker, Assistant City Attorney
2. Resolution R-1718-12
3. Assessment Plat
4. Assessment Roll

and the question being upon adopting Resolution R-1718-12, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Bierman,  
Castleberry, Clark, Hickman, Holman,  
Karjala, Wilson, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Resolution R-1718-12 was adopted.

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Item 22, being:

CONSIDERATION OF A RECOMMENDATION FROM THE CITY ATTORNEY THAT THE CITY COUNCIL APPROVE A SETTLEMENT IN THE AMOUNT OF \$13,620 FOR ACQUISITION OF PROPERTY IN CONNECTION WITH THE WIDENING OF 12TH AVENUE S.E., IN CITY OF NORMAN V. JERRY MADOLE AND NEVA MADOLE, ET AL., CLEVELAND COUNTY DISTRICT COURT CASE CJ-2017-333TS.

Councilmember Holman moved that the City Attorney's recommendation be approved and the City Attorney's Office be authorized to effectuate the settlement in the amount of \$13,620, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File O-1718-7 dated June 21, 2017, by Jeanne Snider, Assistant City Attorney
2. Cleveland County District Court Case CJ-2017-333 TS, City of Norman vs. Jerry Madole and Neva Madole; Jim Reynolds, in his Capacity as Cleveland County Treasurer; and the Board of County Commissioners of Cleveland County, Report of Commissioners, filed May 12, 2017, with Exhibit A, Legal Description
3. Cleveland County District Court Case CJ-2017-333 TS, City of Norman vs. Jerry Madole and Neva Madole; Jim Reynolds, in his Capacity as Cleveland County Treasurer; and the Board of County Commissioners of Cleveland County, Petition, filed March 15, 2017, with Exhibit A, Legal Description, and Exhibit B, Resolution R-1617-75 adopted by City Council on March 14, 2017 with Exhibit A, legal description

Item 22, continued:

and the question being upon approving the City Attorney's recommendation and upon the subsequent authorization, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Bierman,  
Castleberry, Clark, Hickman, Holman,  
Karjala, Wilson, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and the City Attorney's recommendation approved; and the City Attorney's Office was authorized to effectuate the settlement in the amount of \$13,620.

\* \* \* \* \*

Councilmember Castleberry said that Item 23 is a rezoning request made by Z&A Limited Partnership for property they own on East Main Street. I do accounting work for Z&A Limited Partnership. The City of Norman Ethics Ordinance directs Councilmembers to recuse on items in which they have an actual conflict of interest or a pecuniary interest, or to disclose a possible conflict of interest on a particular item to avoid the perception of a conflict of interest. I have consulted with the City Attorney's Office on this matter and while I do not have a pecuniary interest that may vary with the outcome of Council's decision on this item, it is possible that a conflict of interest could be perceived due to my firm doing accounting work for Z&A Limited Partnership. At this time I want to affirmatively state that I intend to cast my vote on this item, but I will not incur a benefit, detriment, or financial consequence regardless of my vote on this item.

Item 23, being:

CONSIDERATION OF ORDINANCE O-1617-40 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A BAR, LOUNGE OR TAVERN IN THE C-3, INTENSIVE COMMERCIAL DISTRICT WITH SPECIAL USE FOR A MIXED BUILDING FOR LOTS 13 AND 14, BLOCK 13, ORIGINAL TOWN OF NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (226-228 EAST MAIN STREET)

Ordinance O-1617-40 having been Introduced and adopted upon First Reading by title in City Council's meeting of July 11, 2017, Councilmember Hickman moved that Ordinance O-1617-40 be adopted upon Second Reading section by section, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File O-1617-40 dated May 22, 2017, by Jane Hudson, Principal Planner
2. Ordinance O-1617-40
3. Location map
4. Staff Report dated June 8, 2017, recommending approval
5. Predevelopment Summary Case PD 17-11 dated May 25, 2017, for Z & A Limited Partnership Investments located at 226-228 East Main Street
6. Pertinent excerpts from Planning Commission minutes of June 8, 2017

Items submitted for the record

1. Mr. Jim Adair, 111 North Peters Avenue, applicant

and the question being upon adopting Ordinance O-1617-40 upon Second Reading section by section, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Bierman,  
Castleberry, Clark, Hickman, Holman,  
Karjala, Wilson, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Ordinance O-1617-40 was adopted upon Second Reading section by section.

Item 23, continued:

Thereupon, Councilmember Hickman moved that Ordinance O-1617-40 be adopted upon Final Reading as a whole, which motion was duly seconded by Councilmember Clark; and the question being upon adopting Ordinance O-1617-40 upon Final Reading as a whole, the roll was called with the following result:

YEAS:

Councilmembers Allison, Bierman,  
Castleberry, Clark, Hickman, Holman,  
Karjala, Wilson, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Ordinance O-1617-40 was adopted upon Final Reading as a whole.

\* \* \* \* \*

Item 24, being:

RESOLUTION R-1718-17: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, GRANTING AN APPEAL FILED BY THE CAMPUS CORNER MERCHANTS ASSOCIATION FOR THE DISPLAY OF A BANNER EXTENDING OVER ASP AVENUE FOR THE DURATION OF THE UNIVERSITY OF OKLAHOMA FOOTBALL SEASON.

Councilmember Hickman moved that Resolution R-1718-17 be adopted, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File R-1718-17 dated July 14, 2017, by Brenda Hall, City Clerk
- 2. Resolution R-1718-13
- 3. Email dated July 14, 2017, from Steve Lewis to Bill Hickman
- 4. Email dated July 14, 2017, from Bill Hickman to Steve Lewis
- 5. Email dated July 14, 2017, from Rainey Powell to Bill Hickman
- 6. Email dated July 13, 2017, from Steve Lewis to Rainey Powell
- 7. Letter of request filed July 18, 2017, from Campus Corner Association Board to City Council
- 8. Photograph of banner
- 9. Engineering plans for Campus Corner Banner, Asp Avenue and Boyd Street, prepared by Grossman and Keith Engineering Company

Participants in discussion

- 1. Ms. Leah Messner, Assistant City Attorney
- 2. Mr. John Sparks, Odom, Sparks, and Jones, 2500 McGee Avenue, Suite 140, attorney representing the applicant
- 3. Ms. Erin Patton, Executive Director, Campus Corner Association

and the question being upon adopting Resolution R-1718-17, a vote was taken with the following result:

|        |                                                                                                     |
|--------|-----------------------------------------------------------------------------------------------------|
| YEAS:  | Councilmembers Allison, Bierman, Castleberry, Clark, Hickman, Holman, Karjala, Wilson, Mayor Miller |
| NAYES: | None                                                                                                |

The Mayor declared the motion carried and Resolution R-1718-17 was adopted.

\* \* \* \* \*

Item 25, being:

MISCELLANEOUS DISCUSSION

City Council Seating. Mr. Mack Burke, 2131 Jazzman Drive, asked why Council changed seating arrangements. Mayor Miller said for many years Council sat in order of Ward number; however, when Councilmember Heiple became seated, he had a hearing problem in one ear and the seating was changed to accommodate this. She said changing back will help people remember each Councilmember and what ward they are in, since everyone is in order from Ward One through Ward Eight.

\*

Next Door App. Ms. Ann Gallagher, 2513 Woodsong Drive, said she wanted to applaud the City and Communication Officer’s efforts for making sure they are connected to the “Next Door” app, which really gets information out to more people creating a larger attendance for events in neighborhoods.

Councilmember Clark said she likes the website and thinks it is a great way to connect with neighborhoods.

\*

Miscellaneous Discussion, continued:

Norman Forward Budget. Mr. Steve Ellis, 633 Reed Avenue, asked the status of the report regarding the Norman Forward budget distributed to the Citizen's Financial Oversight Board (CFOB) on July 10, 2017. He said his calculations showed that the pro forma budget as well the stress test version overestimated revenue by a little over \$5 million and he knows that Council has already asked about this and received confirmation that there were, in fact, errors. He said the CFOB and City Council have not been updated on what those numbers are. He asked for the status of the report. He said it looks to him like all of the money is being spent this year.

Councilmember Castleberry said there is another side to the story and Mr. Anthony Francisco, Financial Director, has acknowledged that he missed 6 months of revenue and has told Council that they will discuss it together and also that the 10% contingency needs to be taken out. He said there is \$3,000,000 coming from ACOG for the Front Street Project and \$2,900,000 coming from the Canadian River Park; so approximately \$6,000,000 has not been claimed in expenditures. He said the revenue side might be short but the expense side is overstated which is called being conservative. He said that is why it passes the stress test and since we are in year two of a 15 year project, he is not concerned. He said Council has received updated information and the committee will get the information at their next meeting.

Ms. Cindy Rogers, 633 Reed Avenue, said she is on the CFOB and the committee is taking the mandate very seriously. She feels there is a miscommunication between Council, the CFOB, and citizens in the community about what CFOB's role is. She said there is a Citizens' Ad Hoc Committee for each project who work with the consultants to figure out what would make a great project within the budget. She said the master plan goes to the department involved with the project, then it comes to Council; however, the master plan does not go to the CFOB. She said the CFOB sees this after most of the decisions have been made about contracts, bonding, etc. She questions what exactly the purpose of the CFOB is. She said the CFOB does not get to look at the data to inform the citizens about how it fits into the budget. She said Council owes it to citizens who were promised in the ordinance that there would be an oversight committee that was a meaningful committee.

Councilmember Castleberry said he would be glad to get the actual ordinance regarding Norman Forward that was adopted and approved by the voters which specifically outlines what the CFOB's job is.

\*

Sherwood Water Wells. Ms. Cindy Rogers, 633 Reed Avenue, asked if the water wells have been built and the water testing completed regarding the Sherwood issue.

\*

Post Office. Mr. Roger Gallagher, 2513 Woodsong Drive, requested the City look at having another post office. He said the growth on the southeast and northeast sides of Norman have increased and will be growing with planned development. He said it would be sensible to take a look at placing another post office on the southeast side of town. He said he did not know what the City could work out with the United States Postal Service, but it would be advantageous for Wards 1, 5, and 6 to work on it.

Councilmember Wilson said she would also like to see a post office on the east side and will work on it.

Councilmember Clark said she will also work with Councilmember Wilson regarding the post office.

\*

Ice Cream Social. Councilmember Bierman announced there would be an Ice Cream Social held by the Cleveland County Democratic Women who will be serving ice cream at the new Food and Shelter location on Reed Avenue on Thursday, July 27th from 6:00 p.m. to 7:30 p.m. She said the ice cream was being donated by Braums and the cones will be donated by the Cleveland County Democratic Women. She said they will be scooping ice cream at the new pavilion at Food and Shelter and anyone is welcome to join the event.

\*

Miscellaneous Discussion, continued:

Disc Golf Tournament. Councilmember Bierman announced that the Cleveland County Classic Disc Golf Tournament would be held beginning at 10:30 a.m. on Saturday, July 29<sup>th</sup> throughout the afternoon on Sunday, July 30<sup>th</sup> at Griffin Park and Northeast Lions Park. She said Disc Golf is really fun to watch and encouraged everyone to get out and see this event. She said she will be there on Sunday for the awards and raffle at Northeast Lions Park.

\*

Lindsey Street Bridge. Councilmember Karjala thanked everyone for coming to the opening of the Lindsey Street Bridge. She said it was a very exciting occasion and nice to celebrate a joyous occasion and also nice to be able to walk across the bridge. She said the event was very good for Lindsey Street merchants.

Councilmember Holman said he had a really good time at the Lindsey Street Bridge opening and it was a big deal to celebrate the completion of the bridge and he looks forward to other completed projects in the future.

\*

Shop Lindsey Street. Councilmember Karjala reminded people to shop and visit their favorite merchants on Lindsey Street.

\*

Classic 50s. Councilmember Karjala said Classic 50s was named one of the top 50 essential restaurants every American should visit and encouraged everyone to visit Classic 50s on West Lindsey Street.

\*

Love Lindsey Event. Councilmember Karjala invited everyone to attend the Love Lindsey Event on Sunday, August 20<sup>th</sup>, which is a back-to-school celebration. She said there will be OU Athletes attending the event and a snow cone eating contest including adult and children's competitions as well as many other activities.

\*

Pollinator Garden. Councilmember Hickman thanked those who came to Eastwood Park to help with the continued construction of the pollinator garden as a part of the riparian zone restoration project in Bishop Creek. He encouraged everyone to walk down to the park and see the pollinator garden. He said this is a great collaboration between the University of Oklahoma, the Sierra Club Conservation group, and the Second Grade Students at Lincoln Elementary School. He also thanked the Parks and Recreation staff for the wonderful support and assistance they have provided.

\*

National Ice Cream Day. Councilmember Clark thanked everyone for attending National Ice Cream Day event at Rusty's Custard and congratulated Travis King, Fire Chief, for winning the competition against the Police Department.

\*

Pinot's Palace. Councilmember Clark said if Mr. Jim Adair would like to host a team building event at Pinot's Palace when it opens up she is sure Council would like to work on their teambuilding skills with Wine and Art.

\*

Avara Pharmaceutical Technologies. Councilmember Holman said he will have the opportunity to visit Avara Pharmaceutical Technologies located at 330 Marshall Avenue, which is one of the largest employers in Ward Seven and he has always wanted to tour the facility and see how their operations work.

\*

Miscellaneous Discussion, continued:

Volunteer Reception. Mayor Miller said before the City Council meeting, the annual reception for honoring all of the volunteers that serve on City Boards and Commissions was held in the lobby. She thanked all of these citizens for giving their hearts, minds, time, and energy to make this a better community. She said the Council and staff could not do all of their work without the volunteers.

\*

**CITY MANAGER'S REPORT**

**Norman Forward Project Update**

Griffin Park Sports Complex. The Griffin Park Citizen's Ad Hoc Group met on Monday, July 24th, to review the final draft of the documents related to the Griffin Park Sports Complex Master Plan. The plan was presented to the Parks Board meeting in June and received unanimous support. The report will be presented to Council at the Study Session on August 1<sup>st</sup>.

Reaves Park Sports Complex. The Reaves Park Citizen's Ad Hoc Committee reviewed this plan and consultants are making adjustments to the plans. The plan will be presented to the Park Board in September and to the City Council later this fall.

Westwood Tennis Center. The soil testing is underway as well as some of the surveying of the site. The design development will continue through the month of July and bidding will take place by the end of the summer.

Westwood Family Aquatic Center. New tube slides were installed at the Westwood Family Aquatic Center this week.

#

Lindsey Street Bridge Opening. Mr. Steve Lewis, City Manager, expressed his appreciation to the Oklahoma Department of Transportation, the Chamber of Commerce, and the University of Oklahoma, for helping the City host this celebration. He said it took all of them working together to do the project and participation and collaboration made this event very special.

Interstate 35 opened in Norman in June of 1959. The old Lindsey St. interchange was completed in 1967 during construction of the interstate system. Lindsey Street was named for Josiah Lawrence Lindsey (1882-1962), who worked for the University of Oklahoma for 45 years. Starting as a financial clerk in 1912, he was later given the title of bursar.

The new Lindsey Street Single Point Urban Interchange (SPUI) features longer on and off-ramps at I-35, a wider bridge and a single array of traffic signals on top of the bridge which allow large volumes of traffic and simultaneous turning movements to negotiate the bridge efficiently. At more than 337 feet, Lindsey Street is the widest bridge in Oklahoma. It is wider than the state's other two SPUIs at I-40 and Morgan Road in Canadian County and I-35 and Main Street in Norman.

Artwork and landscaping on the new Lindsey Street bridge will follow the University of Oklahoma theme established by the City of Norman I-35 Aesthetics Committee in 2008. The aesthetic treatments will reflect the Cherokee Gothic style of architecture at the University of Oklahoma as well as the signature arches at the entrances to the south and north ovals. Installation of the planters and art panels is expected to be completed in early September. The new Lindsey Street Bridge is designed to serve as a beautiful gateway to the University and the Norman community. A dedication is planned for September when the aesthetics are completed.

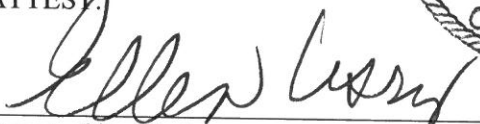
\* \* \* \* \*

Item 29, being:

ADJOURNMENT

The meeting adjourned at 8:10 p.m.

ATTEST:

  
Deputy City Clerk



  
Mayor