

CITY COUNCIL MINUTES
NORMAN UTILITIES AUTHORITY MINUTES
NORMAN MUNICIPAL AUTHORITY MINUTES
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES

November 22, 2016

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building on the 22nd day of November, 2016, at 6:30 p.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray and at the Norman Public Library at 225 North Webster 24 hours prior to the beginning of the meeting.

PRESENT:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
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ABSENT:	None
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The Pledge of Allegiance was led by Mayor Miller.

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Item 3, being:

APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL MINUTES OF NOVEMBER 8, 2016
NORMAN UTILITIES AUTHORITY MINUTES OF NOVEMBER 8, 2016
NORMAN MUNICIPAL AUTHORITY MINUTES OF NOVEMBER 8, 2016
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF NOVEMBER 8, 2016.

Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, Councilmember Heiple moved that the minutes be approved and the filing thereof be directed, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File GID-1617-26 dated November 15, 2016, by Brenda Hall, City Clerk
2. City Council minutes of November 8, 2016
3. Norman Utilities Authority minutes of November 8, 2016
4. Norman Municipal Authority minutes of November 8, 2016
5. Norman Tax Increment Finance Authority minutes of November 8, 2016

and the question being upon approving the minutes and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
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NAYES:	None
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The Mayor declared the motion carried and the minutes approved; and the filing thereof was directed.

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Item 4, being:

PROCLAMATION P-1617-13: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING SATURDAY, NOVEMBER 26, 2016, AS SMALL BUSINESS SATURDAY IN THE CITY OF NORMAN.

Councilmember Heiple moved that receipt of Proclamation P-1617-13 proclaiming Saturday, November 26, 2016, as Small Business Saturday in the City of Norman be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Karjala;

Item 4, continued:

Items submitted for the record

- 1. Text File P-1617-13 dated November 2, 2016, by Sara Kaplan, Retail Marketing Coordinator
 - 2. Proclamation P-1617-13
- Participants in discussion
- 1. Ms. Jeri Sieber, owner of Classic 50's accepted the proclamation and thanked the Council

and the question being upon acknowledging receipt of Proclamation P-1617-13 proclaiming Saturday, November 26, 2016, as Small Business Saturday in the City of Norman and upon the subsequent directive, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry,
Chappel, Clark, Heiple, Hickman,
Holman, Karjala, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and receipt of Proclamation P-1617-13 proclaiming Saturday, November 26, 2016, as Small Business Saturday in the City of Norman acknowledged; and the filing thereof was directed.

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CONSENT DOCKET

Councilmember Heiple moved that Item 6 through Item 21 excluding Item 19 be placed on the consent docket by unanimous vote, which motion was duly seconded by Councilmember Holman; and the question being upon the placement on the consent docket by unanimous vote of Item 6 through Item 21 excluding Item 19, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry,
Chappel, Clark, Heiple, Hickman,
Holman, Karjala, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Item 6 through Item 21 excluding Item 19 were placed on the consent docket by unanimous vote.

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Item 6, being:

CONSIDERATION OF ORDINANCE O-1617-12 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A PROFESSIONAL OFFICE IN THE R-3, MULTI-FAMILY DWELLING DISTRICT, FOR PART OF BLOCK SEVENTEEN (17) OF THE ORIGINAL TOWN OF NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (411 NORTH PETERS AVENUE)

Councilmember Heiple moved that Ordinance O-1617-12 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File O-1617-12 dated November 18, 2015, by Janay Greenlee, Planner II
- 2. Ordinance O-1617-12
- 3. Location map
- 4. Staff Report dated November 10, 2016, recommending approval
- 5. Aerial Map of 411 North Peters Avenue
- 6. Photograph of 411 North Peters Avenue
- 7. City of Norman Predevelopment Case PD16-16 submitted by Gretchen Nicholson for property located 411 North Peters Avenue

Item 6, continued:

Items submitted for the record, continued

- 8. Protest Area Map dated November 9, 2016, containing 3.1% protest within notification area
- 9. Letter of protest filed October 24, 2016, from William H. Mattoon, President, to Planning Commission Chairman
- 10. Letter of protest filed November 7, 2016, from A. Lavina McKinzey to City of Norman Planning Department
- 11. Letter of protest filed November 7, 2016, from William C. Dalke to Norman Planning Commission
- 12. Letter of protest filed November 6, 2017, from Brenda Kimmel to Planning Commission
- 13. Email of protest filed November 18, 2016, from Mary Ellen Frank to Susan Connors
- 14. Pertinent excerpts of Planning Commission minutes of November 10, 2016

and the question being upon the Introduction and adoption of Ordinance O-1617-12 upon First Reading by title, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry,
Chappel, Clark, Heiple, Hickman,
Holman, Karjala, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Ordinance O-1617-12 was Introduced, read, and adopted upon First Reading by title.

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Item 7, being:

CONSIDERATION OF ORDINANCE O-1617-19 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 14-311(C) OF THE CODE OF THE CITY OF NORMAN TO ADD DESIGNATED TIMES AND COMMERCIAL LOADING AND UNLOADING ZONES ON SPECIFIC STREETS IN THE CAMPUS CORNER AREA FOR VEHICLES WIDER THAN 6.5 FEET AND ADDING SECTION 20-807(11) TO ESTABLISH FINES AND COSTS FOR VIOLATIONS; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Councilmember Heiple moved that Ordinance O-1617-19 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File O-1617-19 dated November 15, 2016, by Jeff Bryant, City Attorney
- 2. Ordinance O-1617-19
- 3. Legislatively notated copy of Ordinance O-1617-19

and the question being upon the Introduction and adoption of Ordinance O-1617-19 upon First Reading by title, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry,
Chappel, Clark, Heiple, Hickman,
Holman, Karjala, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Ordinance O-1617-19 was Introduced, read, and adopted upon First Reading by title.

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Item 8, being

CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

BOARD OF ADJUSTMENT

- TERM: 12-22-16 TO 12-22-19: BRAD WORSTER - WARD 4
- TERM: 12-22-16 TO 12-22-19: ANDREW SEAMANS - WARD 2
- TERM: 11-22-16 TO 12-22-19: JAMES HOWARD - WARD 3

BOARD OF APPEALS

- TERM: 11-22-16 TO 02-03-18: JON HORN [ALTERNATE] - WARD 3

ENVIRONMENTAL CONTROL ADVISORY BOARD

- TERM: 10-27-16 TO 10-27-19: LARISSA BALZER - WARD 4
- TERM: 10-27-16 TO 10-27-19: AARON PILAT - WARD 2
- TERM: 11-22-16 TO 10-27-19: MATTHEW ROM - WARD 5

GREENBELT COMMISSION

- TERM: 11-22-16 TO 07-13-19: KENDRA STREETER - WARD 3

HISTORIC DISTRICT COMMISSION

- TERM: 11-22-16 TO 10-26-19: CATHERINE BARRETT - WARD 4
- TERM: 11-22-16 TO 10-26-19: GLEN ROBERSON - WARD 2
- TERM: 11-22-16 TO 10-26-19: ERINN GAVAGHAN - WARD 4

NORMAN REGIONAL HOSPITAL AUTHORITY

- TERM: 10-31-16 TO 10-31-19: DR. JERRY WEBER - WARD 3
- TERM: 10-31-16 TO 10-31-19: JOAN GREENLEAF- WARD 4
- TERM: 11-22-16 TO 10-31-19: TOM SHERMAN - WARD 2

PARKS BOARD

- TERM: 11-22-16 TO 01-01-18: MARY SALLEE - WARD 5

PLANNING COMMISSION

- TERM: 11-01-16 TO 11-01-19: DAVE BOECK - WARD 4
- TERM: 11-01-16 TO 11-01-19: CHRIS LEWIS - WARD 1
- TERM: 11-22-16 TO 11-01-19: NOUMAN JAN - WARD 6

PUBLIC ART BOARD

- TERM: 10-23-16 TO 10-23-19: JONATHAN FOWLER - WARD 4

SOCIAL AND VOLUNTARY SERVICES COMMISSION

- TERM: 12-09-16 TO 12-09-19: PAMELA NORMILE - WARD 3
- TERM: 12-09-16 TO 12-09-19: KAY ANTINORO - WARD 4
- TERM: 12-09-16 TO 12-09-19: KRISTAL HAMM - WARD 6

Councilmember Heiple moved that the appointments be confirmed, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File AP-1617-13 dated November 8, 2016, by Brenda Hall, City Clerk

and the question being upon confirming the appointments, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry,
Chappel, Clark, Heiple, Hickman,
Holman, Karjala, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and the appointments were confirmed.

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Item 9, being:

SUBMISSION OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF OCTOBER 31, 2016.

Councilmember Heiple moved that receipt of the report be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File RPT-1617-24 dated November 2, 2016, by Anthony Francisco, Finance Director
- 2. Finance Director's Investment Report as of October 31, 2016

and the question being upon acknowledging receipt of the report and upon the subsequent directive, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry,
Chappel, Clark, Heiple, Hickman,
Holman, Karjala, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and receipt of the report acknowledged; and the filing thereof was directed.

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Item 10, being:

SUBMISSION OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF OCTOBER, 2016.

Councilmember Heiple moved that receipt of the reports be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File RPT-1617-25 dated November 2, 2016, by Stacey Parker, Executive Assistant
- 2. Monthly Departmental Reports for the month of October, 2016

and the question being upon acknowledging receipt of the reports and upon the subsequent directive, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry,
Chappel, Clark, Heiple, Hickman,
Holman, Karjala, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and receipt of the reports acknowledged; and the filing thereof was directed.

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Item 11, being:

CONSIDERATION OF AWARDING BID 1617-19, APPROVAL OF CONTRACT K-1617-59 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND STREETS L.L.C. IN THE AMOUNT OF \$273,091; PERFORMANCE BOND B-1617-22, STATUTORY BOND B-1617-23, MAINTENANCE BOND MB-1617-20, AND PROJECT AGENT RESOLUTION R-1617-53 FOR 201 WEST GRAY ADMINISTRATION BUILDING MECHANICAL RENOVATION PROJECT AND RESOLUTION R-1617-43 TRANSFERRING FUNDS.

Councilmember Heiple moved that all bids meeting specifications be accepted, the bid in the amount of \$273,091 be awarded to Streets, L.L.C., as the lowest and best bidder meeting specifications, Contract K-1617-59 and the performance, statutory, and maintenance bonds be approved, the execution of the contract and bonds be authorized; the filing of the bonds be directed; and project agent Resolution R-1617-43 and Resolution R-1617-58 transferring funds for the project be adopted, which motion was duly seconded by Trustee Holman;

Items submitted for the record

1. Text File K-1617-59 dated November 2, 2016, by Matthew Smith, Facility Maintenance Superintendent
2. Tabulation of bids for 201 West Gray Administration Building Mechanical Renovation Project
3. Contract K-1617-59
4. Performance Bond B-1617-22
5. Statutory Bond B-1617-23
6. Maintenance Bond MB-1617-20
7. Resolution R-1617-53
8. Resolution R-1617-43
9. Purchase Requisition 0000272575 dated November 18, 2016, in the amount of \$273,091 to Streets, L.L.C.

and the question being upon accepting all bids meeting specifications and upon the subsequent awarding of the bid, approval, authorization, directive, and adoptions; a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry,
Chappel, Clark, Heiple, Hickman,
Holman, Karjala, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and all bids meeting specifications accepted; the bid in the amount of \$273,091 was awarded to Streets, L.L.C., as the lowest and best bidder meeting specifications, Contract K-1617-59 and the performance, statutory, and maintenance bonds was approved; the execution of the contract and bonds was authorized; the filing of the bonds was directed; and project agent Resolution R-1617-43 and Resolution R-1617-58 transferring funds for the project were adopted.

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Item 12, being:

CONSIDERATION OF AUTHORIZATION FOR THE PURCHASE OF SOFTWARE SUPPORT AND MAINTENANCE IN THE AMOUNT OF \$27,500 FROM AZTECA SYSTEMS, INC., TO PROVIDE SUPPORT AND MAINTENANCE FOR CITYWORKS SOFTWARE THROUGH OCTOBER 31, 2017.

Councilmember Heiple moved that authorization for the purchase of software support and maintenance for Cityworks software in the amount of \$27,500 from Azteca Systems, Inc., through October 31, 2017, be approved, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File GID-1617-50 dated November 2, 2016, by Kari Madden, Operations Manager
2. Invoice 12327 dated October 1, 2016, in the amount of \$27,500 from Cityworks Azteca Systems, Inc.
3. Sole Source letter dated September 12, 2016, from Brian L. Haslam, President – CEO, Azteca Systems, Inc., to Summer Buesing, City of Norman
4. Purchase Order 28284 dated September 13, 2016, in the amount of \$27,500 to Azteca Systems, Inc.

Item 12, continued:

and the question being upon approving authorization for the purchase of software support and maintenance for Cityworks software in the amount of \$27,500 from Azteca Systems, Inc., through October 31, 2017, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry,
Chappel, Clark, Heiple, Hickman,
Holman, Karjala, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and the purchase of software support and maintenance for Cityworks software in the amount of \$27,500 from Azteca Systems, Inc., through October 31, 2017, was approved.

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Item 13, being:

CONSIDERATION OF AUTHORIZATION FOR THE PURCHASE OF BUILDINGS AND CONTENTS INSURANCE FOR THE CITY OF NORMAN FROM AFFILIATED FM IN THE AMOUNT OF \$127,359 FOR THE PERIOD OF DECEMBER 1, 2016, TO OCTOBER 1, 2017 AND BUDGET TRANSFER.

Councilmember Heiple moved that authorization for the purchase of buildings and contents insurance for the City of Norman from Affiliated FM in the amount of \$127,359 for the period of December 1, 2016, to October 1, 2017, be approved and \$12,592 be transferred from Professional Services/Worker's Compensation Weekly Payments (043-3002-415.40-22) to Self-Insurance/Liability and Property (043-3004-415.44-03), which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File GID-1617-52 dated November 15, 2016, by Clint Mercer, Chief Accountant
2. Quote Comparison

and the question being upon approving authorization for the purchase of buildings and contents insurance for the City of Norman from Affiliated FM in the amount of \$127,359 for the period of December 1, 2016, to October 1, 2017, and upon the subsequent transfer, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry,
Chappel, Clark, Heiple, Hickman,
Holman, Karjala, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and authorization for the purchase of buildings and contents insurance for the City of Norman from Affiliated FM in the amount of \$127,359 for the period of December 1, 2016, to October 1, 2017, approved; and \$12,592 was transferred from Professional Services/Worker's Compensation Weekly Payments (043-3002-415.40-22) to Self-Insurance/Liability and Property (043-3004-415.44-03).

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Councilmembers Chappel, Clark, Hickman, and Karjala asked that they be allowed to abstain from voting on Item 14 due to a conflict of interest. Thereupon, Councilmember Heiple moved that Councilmembers Chappel, Clark, Hickman, and Karjala be allowed to abstain from voting on Item 14 due to a conflict of interest, which motion was duly seconded by Councilmember Allison; and the question being upon allowing Councilmembers Chappel, Clark, Hickman, and Karjala to abstain from voting on Item 14 due to a conflict of interest, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry,
Heiple, Holman, Mayor Miller

NAYES:

None

ABSTAIN:

Councilmembers Chappel, Clark,
Hickman, and Karjala

The Mayor declared the motion carried and Councilmember Chappel, Clark, Hickman, and Karjala were allowed to abstain from voting on Item 14 due to a conflict of interest.

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Item 14, being:

CONSIDERATION OF THE ACCEPTANCE OF DONATIONS TOTALING \$4,000 FROM CITIZEN DONORS TO BE USED BY THE NORMAN POLICE DEPARTMENT TO PURCHASE TEN (10) TRACKING BRACELETS TO BE USED IN THE CARE TRACK PROGRAM AND BUDGET APPROPRIATION.

Councilmember Heiple moved that a donation totaling \$4,000 from citizen donors to be used by the Police Department be accepted, Citizen Donations (010-0000-365.13-72) be increased by \$4,000, and \$4,000 be appropriated from Citizen Donations (010-0000-365.13-72) to Staff Services Safety Equipment (010-6015-421.51-21), which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File GID-1617-20 dated November 3, 2016, by Major JD Younger
2. List of donors from the Stroll Down Main Street Wrap Up

and the question being upon accepting a donation totaling \$4,000 from citizen donors to be used by the Police Department and upon the subsequent increase and appropriation, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry,
Heiple, Holman, Mayor Miller

NAYES:

None

ABSTAIN:

Councilmembers Chappel, Clark,
Hickman, and Karjala

The Mayor declared the motion carried and a donation totaling \$4,000 from citizen donors to be used by the Police Department accepted; Citizen Donations (010-0000-365.13-72) was increased by \$4,000 and \$4,000 was appropriated from Citizen Donations (010-0000-365.13-72) to Staff Services Safety Equipment (010-6015-421.51-21).

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Item 15, being:

CONSIDERATION OF ACCEPTANCE OF A GRANT IN THE AMOUNT OF \$54,000 FROM THE OKLAHOMA HIGHWAY SAFETY OFFICE TO BE USED TO HOST TWO STATEWIDE TRAINING CLASSES FOR NORMAN POLICE OFFICERS TO BECOME DRUG RECOGNITION EXPERTS (DRE), APPROVAL OF CONTRACT K-1617-74, AND BUDGET APPROPRIATION FROM THE SPECIAL GRANTS FUND BALANCE.

Councilmember Heiple moved that a grant in the amount of \$54,000 from the Oklahoma Highway Safety Office to be used by the Police Department be accepted; Contract K-1617-74 be approved; the execution thereof be authorized; \$54,000 be appropriated from the Special Grants Fund Balance (022-0000-253.20-00) designating \$15,000 to Employee Travel/Workshops & Seminars (022-6037-421.46-04), and \$39,000 to Supplies/Employee Training (022-6037-421.30-13); and, upon receipt of funds, funds be deposited into DRE Revenue (022-0000-331.13-30), which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File K-1617-74 dated November 4, 2016, by Deputy Chief Jim Maisano
2. Contract K-1617-74

and the question being upon accepting a grant in the amount of \$54,000 from the Oklahoma Highway Safety Office to be used by the Police Department and upon the subsequent approval, authorization, appropriation and deposit, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry,
Chappel, Clark, Heiple, Hickman,
Holman, Karjala, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and a grant in the amount of \$54,000 from the Oklahoma Highway Safety Office to be used by the Police Department accepted; Contract K-1617-74 was approved; the execution thereof was authorized; \$54,000 was appropriated from the Special Grants Fund Balance (022-0000-253.20-00) designating \$15,000 to Employee Travel/Workshops & Seminars (022-6037-421.46-04), and \$39,000 to Supplies/Employee Training (022-6037-421.30-13); and, upon receipt of funds, funds will be deposited into DRE Revenue (022-0000-331.13-30).

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Item 16, being:

AMENDMENT NO. TWO TO CONTRACT K-1415-78: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND MACARTHUR ASSOCIATED CONSULTANTS, L.L.C., INCREASING THE CONTRACT AMOUNT BY \$13,000 FOR A REVISED CONTRACT AMOUNT OF \$162,500 REVISING THE SCOPE OF WORK FOR IOWA STREET IN THE DAKOTA/IOWA STREET IMPROVEMENT PROJECT FROM BERRY ROAD TO UNIVERSITY BOULEVARD.

Councilmember Heiple moved that Amendment No. Two to Contract K-1415-78 with MacArthur Associated Consultants, L.L.C., increasing the contract amount by \$13,000 for a revised contract amount of \$162,500 be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File K-1415-78, Amendment No. Two, dated October 24, 2016, from Masoud Pajoh, Capital Projects Engineer
2. Location map
3. Amendment No. Two to Contract K-1415-78, Scope of Services
4. Contract K-1415-78 with Attachment A, Scope of Services; Attachment B, Project Schedule; Attachment C, Compensation; and Attachment D, Owner's Responsibilities
5. Amendment No. One to Contract K-1415-78, Scope of Services
6. Purchase Requisition 0000272545 dated November 17, 2016, in the amount of \$13,000 to MacArthur Associated Consultants, L.L.C.

Item 16, continued:

and the question being upon approving Amendment No. Two to Contract K-1415-78 with MacArthur Associated Consultants, L.L.C., increasing the contract amount by \$13,000 for a revised contract amount of \$162,500 and upon the subsequent authorization and appropriation, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry,
Chappel, Clark, Heiple, Hickman,
Holman, Karjala, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Amendment No. Two to Contract K-1415-78 with MacArthur Associated Consultants, L.L.C., increasing the contract amount by \$13,000 for a revised contract amount of \$162,500 approved; and the execution thereof was authorized.

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Item 17, being:

FINAL ACCEPTANCE AND FINAL PAYMENT OF CONTRACT K-1516-147 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND DOWNEY CONSTRUCTION COMPANY FOR THE SAXON PARK FITNESS TRAIL AND ROAD CONSTRUCTION PROJECT.

Councilmember Heiple moved that the project be accepted and final payment in the amount of \$13,363.05 be directed to Downey Construction Company, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File K-1516-147, Final, dated November 10, 2016, from James Briggs, Park Planner
2. Photograph of completed project
3. Purchase Order 277226 dated May 19, 2016, to Downey Construction Company in the amount of \$107,261 subtracting payments totaling \$93,897.95 leaving a balance of \$13,363.05

and the question being upon accepting the project and upon the subsequent directive, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry,
Chappel, Clark, Heiple, Hickman,
Holman, Karjala, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and project accepted; and final payment in the amount of \$13,363.05 was directed to Downey Construction Company.

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Item 18, being:

CONTRACT K-1617-76: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE CROSSROADS YOUTH AND FAMILY CENTER, INC., IN THE AMOUNT OF \$60,000 FOR THE OPERATION OF THE EMERGENCY YOUTH SHELTER FOR THE PERIOD JULY 1, 2016 THROUGH JUNE 30, 2017.

Councilmember Heiple moved that Contract K-1617-76 with Crossroads Youth and Family Center, Inc., in the amount of \$60,000 for the operation of the Emergency Youth Shelter from July 1, 2016, through June 30, 2017, be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Holman;

Item 18, continued:

Items submitted for the record

1. Text File K-1617-76 dated October 31, 2016, from Major Kevin Foster
2. Contract K-1617-76
3. Purchase Order 284654 dated November 7, 2016, in the amount of \$60,000 to Crossroads Youth and Family Services, Inc.

and the question being upon approving Contract K-1617-76 with Crossroads Youth and Family Center, Inc., in the amount of \$60,000 for the operation of the Emergency Youth Shelter from July 1, 2016, through June 30, 2017, and upon the subsequent authorization, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry,
Chappel, Clark, Heiple, Hickman,
Holman, Karjala, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Contract K-1617-76 with Crossroads Youth and Family Center, Inc., in the amount of \$60,000 for the operation of the Emergency Youth Shelter from July 1, 2016, through June 30, 2017, approved; and the execution thereof was authorized.

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Item 19, being:

RESOLUTION R-1617-51: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, GIVING THE SECRETARY OF THE CLEVELAND COUNTY ELECTION BOARD NOTICE OF MUNICIPAL AND MUNICIPAL RUNOFF ELECTIONS FOR 2017.

Councilmember Heiple moved that Resolution R-1617-51 be adopted, which motion was duly seconded by Councilmember Allison;

Items submitted for the record

1. Text File R-1617-51 dated November 2, 2016, by Brenda Hall, City Clerk
2. Resolution R-1617-51

Participants in discussion

1. Mr. Jeff Bryant, City Attorney

Thereupon, Councilmember Allison moved that Section 3 of Resolution R-1617-51 be amended by striking “January 9, 2017” and “January 11, 2017” and replacing the stricken language with the new dates for a candidate filing period of December 12, 2016, and December 14, 2016, which motion was duly seconded by Councilmember Heiple;

Participants in discussion

1. Mr. Jeff Bryant, City Attorney
2. Ms. Brenda Hall, City Clerk
3. Ms. Joy Hampton, The Norman Transcript, 215 East Comanche Street, asked questions
4. Mr. Steve Ellis, 633 Reed Avenue, protestant
5. Ms. Sereta Wilson, 10400 State Highway 9, made comments
6. Ms. Cindy Rogers, 633 Reed Avenue, protestant

and the question being upon amending Section 3 of Resolution R-1617-51 by striking “January 9, 2017” and “January 11, 2017” and replacing the stricken language with the new dates for a candidate filing period of December 12, 2016, and December 14, 2016, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry,
Chappel, Heiple, Mayor Miller

NAYES:

Councilmembers Clark, Hickman,
Holman, and Karjala

The Mayor declared the motion carried and Section 3 of Resolution R-1617-51 by striking “January 9, 2017” and “January 11, 2017” and replacing the stricken language with the new dates for a candidate filing period of December 12, 2016, and December 14, 2016 was amended.

Item 19, continued:

and the question being upon adopting Resolution R-1617-51, as amended, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry,
Chappel, Heiple, Mayor Miller

NAYES:

Councilmembers Clark, Hickman,
Holman, and Karjala

The Mayor declared the motion carried and Resolution R-1617-51, as amended, was adopted.

* * * * *

Item 20, being:

RESOLUTION R-1617-57: A RESOLUTION OF CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA APPROPRIATING \$12,504 FROM THE GENERAL FUND BALANCE TO THE WESTWOOD FUND BALANCE TO CLOSE OUT A YEAR END ACCOUNTING ENTRY FOR FYE 2016.

Councilmember Heiple moved that Resolution R-1617-57 be adopted, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File R-1617-57 dated November 15, 2016, by Suzanne Krohmer, Budget Manager
2. Resolution R-1617-57

and the question being upon adopting Resolution R-1617-57, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry,
Chappel, Clark, Heiple, Hickman,
Holman, Karjala, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Resolution R-1617-57 was adopted.

* * * * *

Item 21, being:

RESOLUTION R-1617-58: A RESOLUTION OF CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, DECLARING THAT THE CITY COUNCIL, NORMAN MUNICIPAL AUTHORITY, NORMAN UTILITIES AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY MEETING SCHEDULED FOR DECEMBER 27, 2016, SHALL BE CANCELLED.

Councilmember Heiple moved that Resolution R-1617-58 be adopted, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

1. Text File R-1617-58 dated November 16, 2016
2. Resolution R-1617-58

and the question being upon adopting Resolution R-1617-58, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry,
Chappel, Clark, Heiple, Hickman,
Holman, Karjala, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Resolution R-1617-58 was adopted.

* * * * *

Item 22, being:

MISCELLANEOUS DISCUSSION

Approval of Item 19, Resolution R-1617-51. Mr. Steve Ellis, 633 Reed Avenue, said he was disappointed in the cavalier attitude of Council to go against the City Charter by adopting a resolution that changed the filing dates. He said he feels that this opens the City up to a lawsuit.

Ms. Kate Bierman, 209 Ridge Lake Boulevard, said she is very disappointed because the time has been shortened between filing and the election. She said many people who want to run do not know about this change.

Ms. Cindy Rogers, 633 Reed Avenue, said she was surprised how Council voted and feels it discourages participation because it is a huge commitment to run. She said she appreciates the Councilmembers who voted no.

Councilmember Hickman said he respected all Councilmembers who supported the resolution even though he voted against it.

Councilmember Holman said he appreciated the debate tonight and that it was unfortunate that Council did not have time to discuss this because it will affect candidates and voters. He said the City Charter mandated the filing period and since he is a candidate he will be ready but he would like a regular schedule every year. He said in the future, Council needs to consider a charter amendment.

Councilmember Castleberry said he had been working on this issue for the past two days and takes it very seriously. He said the decision had to be made tonight or he would have been more than willing to postpone it. He said the City Attorney is an expert in municipal law and Council has been told that state law supersedes the City Charter. He said he is satisfied that everything Council did this evening was legal. He said the issue needs to be resolved and a committee can work on an amendment if Council decides that is what they want to do. He said the State could change the law again so there has to be flexibility in the charter to handle those types of changes.

*

Sherwood Construction. Ms. Cindy Rogers, 633 Reed Avenue, said she appreciated the time Mr. Shawn O'Leary, Director of Public Works, spent in responding to all her questions about illegal dumping by Sherwood Construction. She also said Mr. Patrick Riley, Oklahoma Department of Environmental Quality (ODEQ) had been very helpful when she called him and he had verified Mr. O'Leary's response that ODEQ did not regulate concrete, solidified asphalt, and rebar. She said she questioned Mr. Riley about other materials such as guard rails and loose rebar and he verified that these types of materials were regulated by ODEQ. Mr. Riley encouraged her to file a complaint if she wished. She thanked Mr. Steve Lewis, City Manager, for forwarding a report from the City Attorney providing additional information and expressed concerns about some of the findings.

Councilmember Hickman said he would like to continue this discussion with the Floodplain Permit Committee.

*

Negative Talk. Mr. John Shaw, 318 East Hayes Street, expressed concerns over hearing a lot of slander and gossip in the community because it was very negative. He felt these people are suffering from a neurotic disorder and disrupting other people's lives. He asked who the leaders of these people were who are providing false information. He said he would really like for this behavior to stop.

*

Happy Birthday Mayor Miller. Councilmember Hickman wished Mayor Miller a Happy Birthday.

*

Happy Thanksgiving. Councilmembers Hickman, Clark, and Karjala wished everyone a Happy Thanksgiving and safe travel to their destinations.

Councilmember Chappel urged everyone to be thankful this week for all the things that they enjoy and take for granted.

Miscellaneous Discussion, continued:

Happy Thanksgiving, continued. Councilmember Heiple wished everyone a Happy Thanksgiving and said no one should be alone on Thanksgiving. He said he and his family will be serving Thanksgiving dinner at Norman High School on Thanksgiving Day and that everyone is invited.

Mayor Miller said this is her favorite holiday because it is about family and gratitude and many times we forget this. She urged Council to be grateful. She is grateful for family, Council, and the wonderful staff at the City of Norman.

*

Crimson Friday at Campus Corner. Councilmember Hickman invited everyone to attend Crimson Friday at Campus Corner on November 25, 2016, for a wonderful time of shopping.

*

Small Business Saturday. Councilmember Hickman urged everyone to shop on Small Business Saturday on November 26th. He said many events are scheduled Downtown and on Campus Corner. He said there are six businesses participating in a Bingo Game and people can obtain a Bingo Card at VisitNorman so they can win a prize. He urged people to Shop Norman because the local sales tax allows the City to provide vital services.

Councilmember Allison said he appreciates all that will participate in Small Business Saturday.

*

Study Session on November 29th. Councilmember Hickman announced that a Study Session would be held on Tuesday, November 29th, to discuss Stormwater funding options.

*

Local Bliss Holiday Makers Market. Councilmember Hickman announced that the Local Bliss Holiday Makers Market would be held at Stash on Sunday, December 4th, from 2 to 6 p.m. He said this would be a wonderful event with 25 local female run businesses participating.

*

Successful Tour of Water Treatment Plant. Councilmember Clark thanked those who attended the tour of the Water Treatment Plant last Saturday, November 20th. She said the tour had been very interesting and she would like to provide more opportunities to share how wonderful all City facilities are.

*

Oil Well Sites in Ward 7. Councilmember Holman said he still had concerns about some well site issues in Ward 7. He said an apartment complex under construction on 12th Avenue S.E. and Cedar Lane had a large concentration of well sites near the property. He said the oil and gas ordinance had been revamped but there are problems enforcing the ordinance.

*

State Championship Football Game. Councilmember Holman encouraged people to support Norman North High School during the State Championship Game against Tulsa Union on Friday, December 2nd, in Tulsa.

Councilmember Castleberry wished good luck to Norman North High School football team.

*

Bedlam. Councilmember Castleberry said the University of Oklahoma (OU) plays Oklahoma State University (OSU) in Bedlam on Saturday, December 2nd, and hoped OU would win the State Championship.

*

Miscellaneous Discussion, continued:

City Volunteers. Councilmember Allison thanked citizens who volunteer to be on boards and commissions. He said the board application can be found on the website.

*

Citizens Police Academy Graduation. Councilmember Chappel congratulated Chief Humphrey and the Police Department for a successful Citizens Police Academy Graduation which was held Monday, November 21st.

*

Congratulations John Woods. Councilmember Chappel congratulated Mr. John Woods who is leaving the Norman Chamber of Commerce for a new position. He said he has done an excellent job.

*

Ward One Council Seat. Councilmember Heiple announced that he would be running for his third term as Ward One Councilmember. He said he takes this job very seriously.

* * * * *

ADJOURNMENT

There being no further business, Councilmember Castleberry moved that the meeting be adjourned, which motion was duly seconded by Councilmember Karjala; and the question being upon adjournment of the meeting, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry,
Chappel, Clark, Heiple, Hickman,
Holman, Karjala, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and the meeting was adjourned at 8:28 p.m.

ATTEST:

Ronda Hall
City Clerk

J. Miller
Mayor

