

City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069



Meeting Agenda

Tuesday, April 28, 2020

6:30 PM

**Virtual meeting w/Councilmembers Bierman, Carter, Petrone,
Hall, Wilson, Scanlon, Holman, Scott, Mayor Clark**

**City Council, Norman Utilities Authority, Norman Municipal
Authority, and Norman Tax Increment Finance Authority**

City Council

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

1 Roll Call

2 Pledge of Allegiance

Minutes

3 [GID-1920-16](#) APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL MINUTES OF APRIL 14, 2020
NORMAN UTILITIES AUTHORITY MINUTES OF APRIL 14, 2020
NORMAN MUNICIPAL AUTHORITY MINUTES OF APRIL 14, 2020
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF APRIL 14, 2020

Attachments: [City Council Staff Report](#)

[April 14 CC Minutes](#)

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

Proclamation

4 [P-1920-36](#) PROCLAMATION P-1920-36: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE WEEK OF APRIL 20 THROUGH 24, 2020, AS OU STAFF WEEK IN THE CITY OF NORMAN.

Attachments: [City Council Staff Report](#)

[OU Staff Week](#)

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1920-36 proclaiming the week of April 20 through 24, 2020, as OU Staff Week in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

- 5 [P-1920-40](#) PROCLAMATION P-1920-40: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF MAY, 2020, AS MENTAL HEALTH AWARENESS MONTH IN THE CITY OF NORMAN.

Attachments: [City Council Staff Report](#)

[City Council Staff Report](#)

[P-1920-40](#)

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1920-40 proclaiming the month of May, 2020, as Mental Health Awareness Month in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

6 **Consent Docket**

Consent Docket

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 7 through Item 16 be placed on the consent docket.

ACTION NEEDED: Motion to place Item _____ through Item _____ on the Consent Docket by unanimous vote.

ACTION TAKEN: _____

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN: _____

Report/Communication

- 7 [RPT-1920-5](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE
[3](#) DIRECTOR'S INVESTMENT REPORT AS OF MARCH 31, 2020, AND
DIRECTING THE FILING THEREOF.

Attachments: [City Council Staff Report](#)

[Finance Director's Investment Report March 2020](#)

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

- 8 [RPT-1920-54](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF MARCH, 2020, AND DIRECTING THE FILING THEREOF.

Attachments: [City Council Staff Report](#)
 [Monthly Report March 2020](#)

ACTION NEEDED: Motion to acknowledge receipt of the reports and direct the filing thereof.

ACTION TAKEN: _____

Bid

- 9 [K-1920-123](#) CONSIDERATION AND AWARDING OF BID 1920-57, CONTRACT K-1920-123 BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND JORDAN CONTRACTORS, INC., IN THE AMOUNT OF \$370,105 FOR THE FYE 2017 SEWER MAINTENANCE PROJECT, PHASE 2, AND PERFORMANCE BOND B-1920-83; STATUTORY BOND B-1920-84, AND MAINTENANCE BOND MB-1920-53 AND BUDGET TRANSFER BETWEEN PROJECT ACCOUNTS

Attachments: [City Council Staff Report](#)
 [Bid Tab Summary](#)
 [Jordan Contract signed](#)
 [Jordan Bonds Signed](#)
 [Project Location Map](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$370,105 to Jordan Contractors, Inc., as the lowest and best bidder meeting specifications; approve Contract K-1920-123 and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds and the Norman Utilities Authority as part of the contract to pay subcontractors for equipment and supplies for the FYE 2017 Sewer Maintenance Project, Phase 2; direct the filing of the bonds; and transfer \$390,000 from Project WW0316, FYE18 Sewer Maintenance Project Construction (32193338-46101) to Project WW0307, FYE17 Sewer Maintenance Project Construction (32193338-46101).

ACTION TAKEN: _____

Declare Surplus/Obsolete

- 10 [GID-1920-73](#) DECLARATION OF SURPLUS AND/OR OBSOLETE EQUIPMENT AND MATERIALS AND AUTHORIZING THE SALE OR DONATION THEREOF.

Attachments: [City Council Staff Report](#)
 [Inventory Goods for Auction Old Library](#)

ACTION NEEDED: Motion to declare the equipment to be surplus and/or obsolete; and, if so declared, authorize the sale or donation thereof.

ACTION TAKEN: _____

Contract

- 11 [K-1213-165](#) AMENDMENT NO. THREE TO CONTRACT K-1213-165: BY AND
 [AMD#3](#) BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND CABBINESS
 ENGINEERING, L.L.C., INCREASING THE CONTRACT AMOUNT BY
 \$175,000 FOR A REVISED CONTRACT AMOUNT OF \$575,800 TO
 PROVIDE ADDITIONAL DESIGN SERVICES FOR THE PORTER
 AVENUE STREETSCAPE BOND PROJECT; AND BUDGET
 TRANSFER BETWEEN PROJECT ACCOUNTS.

Attachments: [City Council Staff Report](#)
 [K-1213-165 Contract Amendment 3- Porter Streetscape Gray-Alameda Scope c](#)
 [Location Map](#)
 [Design Option Table](#)

ACTION NEEDED: Motion to approve or reject Amendment No. Three to Contract K-1213-165 with Cabbiness Engineering, L.L.C., increasing the contract amount by \$175,000 for a revised contract amount of \$575,800; and, if approved, authorize the execution thereof and transfer \$79,446 from Project BP0418, Porter Avenue Streetscape 2019 Bond Project, Land (50594019-46001) to Design (50594019-46201).

ACTION TAKEN: _____

- 12 [K-1617-98](#) AMENDMENT NO. ONE TO CONTRACT K-1617-98: BY AND
 [AMD#1](#) BETWEEN THE CITY OF NORMAN AND ATKINS NORTH AMERICA,
 INC., INCREASING THE CONTRACT AMOUNT BY \$19,500 FOR A
 REVISED CONTRACT AMOUNT OF \$132,400 TO PROVIDE
 ADDITIONAL DESIGN WORK TO PROVIDE ADDITIONAL
 ENGINEERING AND DESIGN SERVICES FOR THE 2016 BOND ROAD
 RECONSTRUCTION PROJECT, PICKARD AVENUE FROM KANSAS
 STREET TO ACRES STREET; AND BUDGET TRANSFER BETWEEN
 PROJECT ACCOUNTS.

Attachments: [City Council Staff Report](#)

[Amendment No. 1 K-1617-98](#)

[Contract K-1617-98](#)

[Location Map](#)

ACTION NEEDED: Motion to approve or reject Amendment No. One to Contract K-1617-98 with Atkins North America, Inc., increasing the contract amount by \$19,500 for a revised contract amount of \$132,400; and, if approved, authorize the execution thereof and transfer \$19,500 from Project BP0414, Urban Reconstruction Bond Project - McCall Drive, Construction (50593385-46101) to Project BP0379, Urban Reconstruction Bond Project - Pickard Avenue, Design (50593385-46201).

ACTION TAKEN: _____

- 13 [K-1920-32](#) AMENDMENT NO. TWO TO CONTRACT K-1920-32: BY AND
 [AMD #2](#) BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE BOARD OF
 REGENTS OF THE UNIVERSITY OF OKLAHOMA EXTENDING THE
 TERM OF THE LEASE AGREEMENT FOR OFFICE SPACE, SERVICE
 BAYS, FLEET STORAGE, AND WAREHOUSE/GARAGE SPACE TO BE
 USED FOR PROVIDING TRANSPORTATION SERVICES UNTIL
 DECEMBER 31, 2020.

Attachments: [City Council Staff Report](#)

[K-1920-32 AMD #2](#)

[K-1920-32 AMD #1](#)

[K-1920-32](#)

ACTION NEEDED: Motion to approve or reject Amendment No. Two to Contract K-1920-32 with the Board of Regents of the University of Oklahoma extending the contract until December 31, 2020; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 14 [K-1920-124](#) CONTRACT K-1920-124: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND MACARTHUR ASSOCIATED CONSULTANTS, L.L.C., IN THE AMOUNT OF \$287,000 TO PROVIDE THE ENGINEERING DESIGN OF THE GRAY STREET TWO-WAY CONVERSION 2019 BOND PROJECT AND BUDGET TRANSFERS BETWEEN PROJECT ACCOUNTS.

Attachments: [City Council Staff Report](#)

[K-1920-124 MacArthur- Gray Two Way Full Contract](#)

[Location Map](#)

[Bond Project](#)

ACTION NEEDED: Motion to approve or reject Contract K-1920-124 with MacArthur Associated Consultants, L.L.C. in the amount of \$287,000; and, if approved, authorize the execution of the contract and appropriate \$548,966 from 2019 Transportation Bond Fund Balance (50-29000) to Project BP0424, Gray Street Two-Way Conversion 2019 Bond Project Design (50594019-46201).

ACTION TAKEN: _____

Resolution

- 15 [R-1920-107](#) RESOLUTION R-1920-107: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING JOINT PETITION SETTLEMENT OF THE CLAIM FILED BY KENNETH WAYNE ALBERTSON II UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASE OF KENNETH WAYNE ALBERTSON V. THE CITY OF NORMAN, WORKERS' COMPENSATION COMMISSION CASE NO. 2018-07857 J; DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL ATTENDANT COSTS IN THE WORKERS' COMPENSATION COMMISSION, OKLAHOMA CITY, OKLAHOMA; AND AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COMMISSION JUDGMENT FROM THE RISK MANAGEMENT INSURANCE FUND.

Attachments: [City Council Staff Report](#)

[Albertson R-1920-107 CC-4-28-20](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1920-107; and, if adopted, direct payment of claims in the amount of to \$17,765 which will constitute judgment against the City of Norman.

ACTION TAKEN: _____

- 16 [R-1920-108](#) RESOLUTION R-1920-108: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO SUBMIT A GRANT APPLICATION TO THE FEDERAL TRANSIT ADMINISTRATION'S FISCAL YEAR 2020 GRANTS FOR BUSES AND BUS FACILITIES PROGRAM AND EXPRESSING ITS COMMITMENT TO SECURE FUNDING FOR THE LOCAL MATCH IF SUCH GRANT IS AWARDED AND PROJECTS APPROVED.

Attachments: [City Council Staff Report](#)

[R-1920-108](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1920-108.

ACTION TAKEN: _____

Non-Consent Items

- 17 [O-1920-42](#) CONSIDERATION OF ORDINANCE O-1920-42 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A PUBLIC UTILITY IN THE A-2, RURAL AGRICULTURAL DISTRICT FOR A TRACT OF LAND LOCATED IN THE NORTHEAST QUARTER (NE/4) OF SECTION TWENTY-FIVE (25), TOWNSHIP NINE NORTH (T-9-N), RANGE TWO WEST (R-2-W), OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (APPROXIMATELY ONE-HALF MILE SOUTH OF EAST ROBINSON STREET AND ONE-HALF MILE EAST OF 48TH AVENUE N.E.)

Attachments: [City Council Staff Report](#)

[O-1920-42](#)

[Location Map](#)

[Staff Report](#)

[Preliminary Layout](#)

[Pre-Development Summary](#)

[3-12-20 PC Minutes - DG Central 1](#)

ACTION NEEDED: Motion to adopt or reject Ordinance O-1920-42 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-1920-42 upon Final Reading as a whole.

ACTION TAKEN: _____

- 18 [O-1920-43](#) CONSIDERATION OF ORDINANCE O-1920-43 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING A PLATTED PEDESTRIAN EASEMENT SITUATED IN THE NORTHEAST QUARTER (NE/4) OF SECTION TEN (10), TOWNSHIP NINE (9) NORTH, RANGE THREE (3) WEST OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: [City Council Staff Report](#)

[Ordinance O-1920-43](#)

[Location Map](#)

[Clerk Memo](#)

[Petition to Close Easement](#)

[PLAT Carrington Place Sec. 5-overall Easement](#)

[PLAT Carrington Place Sec. 5 sht-2](#)

[Staff Report](#)

[3-12-20 PC Minutes - Knowles Pedestrian Easement](#)

ACTION NEEDED: Motion to adopt or reject Ordinance O-1920-43 upon Second Reading section by section.

*ACTION TAKEN:*_____

ACTION NEEDED: Motion to adopt or reject Ordinance O-1920-43 upon Final Reading as a whole.

*ACTION TAKEN:*_____

19 **Miscellaneous Discussion**

This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to three minutes or less.

20 **Adjournment**