



NORMAN REGIONAL HOSPITAL AUTHORITY  
Board Meeting  
March 25, 2024

MINUTES

The Norman Regional Hospital Authority met in monthly session Monday, March 25, 2024 at 5:30p.m. in the Norman Regional Porter Board Room. The meeting Agenda was posted March 21, 2024 on the NRHS and City of Norman websites and at the entrance to Norman Regional Hospital.

Members Present: Doug Cubberley  
James Chappel  
Jerome (Jerry) Weber, Ph.D.  
Mary Womack  
Muhammad Anwar, MD

Others Present: John Manfredo, VP, Chief Operations Officer  
Brittni McGill, VP, Chief Nursing Officer  
Elaine Purvis, VP, Chief Strategy Officer  
Rick Wagner, VP, Chief Financial Officer  
Dr. James Bond, MD, Chief of Medical Staff  
Bruce Parker, MD, Chief of Medical Staff Elect  
Jenny Anderson, Administrative Director, Patient Quality  
Larry Harden, Administrative Director, Risk & Compliance  
Ray Leyva, Multimedia & Video Specialist, Media Services  
Garrett Fergeson, Manager, Integrated Marketing  
Gavin Nation, OU's JC Penny Leadership Fellow  
Melissa Herron, Director, Integrated Marketing & Media Services  
Garrett Fergeson, Manager, Integrated Marketing & Media Services  
Tressa Lyon, Manager, Health Information Management  
Paula Semmler, Clerk, Health Information Team Lead  
Angela Maiso, Analyst, Health Information Management  
Nicholas McKinney, EMT, EMSStat  
Dustin McCoy, Paramedic, EMSStat  
Elija Green, EMT, EMSStat  
Kyle Hurley, Director, EMS  
Mike Combs, Supervisor, EMSStat  
John McFadden, Director, Rehabilitation Services  
Seth Winters, RN, Rehabilitation Services  
Lynn Mayes, RN, Waterview Outpatient Clinic  
Dr. Lana Nelson, General Surgeon  
Meegan Carter, VP, LifeCare

Members Absent: Dianne Chambers, MD  
Kevin Pipes  
Paula Roberts  
Joan Greenleaf  
Richie Splitt, President & CEO

Recorder: Claudia Todd, Executive Assistant

### **Agenda Item I. Meeting Called to Order**

Mr. Cubberley called to order the March 25, 2024 Norman Regional Hospital Authority business meeting at 5:37 p.m.

### **Agenda Item II. Introduction and Recognition of Outstanding Healers**

#### **A. March 2024 Healer of the Month – Paula Semmler, Team Lead, Health Information Management.**

Mr. Cubberley introduced to the board Tressa Lyons, Manager, Health Information Management.

Ms. Lyons shared Ms. Semmler has worked at NRHS since 2011. Her fellow healers can't say enough about what a great person she is. Some of their comments include: Paula knows her stuff, her wholeness makes you want to be around her. She goes above and beyond to make sure her coworkers are taken care of and she steps in to do whatever needs to be done. Even during the most stressful times, you can count on Paula to be positive and calm in her care.

Ms. Lyons shared Paula always makes her heart smile. She takes care of her entire department, providing her famous Texas sheet cake and delicious taco soup. Paula is always on top of her work, making certain everything is done correctly the first time and never late. Without hesitation, she steps in when others need assistance.

Ms. Semmler thanked everyone for honor and recognition.

Mr. Cubberley, on behalf of the Board, extended a heartfelt congratulations and gratitude to Ms. Semmler. Her steadfast dedication, professionalism, boundless compassion, and consistently positive attitude contribute significantly to advancing Norman Regional as a caring and high-quality health system.

Ms. Lyon, Ms. Semmler and Ms. Maiso left the meeting at 5:42pm.

#### **B. EMSStat Crimestoppers Paramedic of the Year 2023-2024 Dustin McCoy and EMT of the Year 2023-2024 Mick McKinney.**

Mr. Cubberley introduced Mr. Kyle Hurley, Director EMSStat Services.

Mr. Hurley introduced Nick McKinney as the EMT of the Year for 2023-2024. Mr. McKinney has worked the overnight shift on transfer truck #79 at EMSStat for almost 2 years.

His crew chief shared that Nick has a “can-do” attitude, makes solid decisions and keeps his ambulance immaculately clean. Nick receives feedback well and always has a positive, go-getting attitude.

Mr. Hurley introduced Dustin McCoy as the Paramedic of the Year 2023-2024. Dustin began working at NRHS 3 years ago as an EMT while going to school to become a Paramedic. Nick has been working as a Paramedic for 2 years and during that time, he has also become a field-training officer and a relief supervisor. Just over a year ago, Nick and his partner responded to a call for assistance in Southeast Norman where the tornados had touched down. There was an active gas leak in the home where individuals were trapped. Nick and his partner acted quickly and were able to rescue the individuals and treat their injuries.

Mr. McCoy and Mr. McKinney thanked everyone for the honors.

Mr. Hurley, Mr. McCoy, Mr. McKinney and Mr. Combs left the meeting at 5:46pm.

Ms. Womack arrived at the meeting at 5:47pm.

### **C. Nurse of the Year Awards**

Mr. Cubberley introduced Dr. Lana Nelson, DO.

Dr. Nelson shared the idea for the Nurse of the Year award was created by the Physicians Advisory Committee in 2010 to honor NRHS’s most outstanding nurses. This award is held in conjunction with the Norman Regional Foundation.

2023 Nurse of the Year Nominee Lynn Mayes, RN is a Clinic care-coordinator at the Waterview Clinic since the fall of 2022. In her short time at NRHS, she has made quite an impression on her fellow healers. Her nominator shared she is great to work with, incredibly helpful, very cheerful and always willing to assist in any capacity.

2023 Nurse of the Year Nominee Seth Winters, RN works in the rehabilitation unit and has been with NRHS since 2019. Seth is recognized as being a critical thinker, anticipating discrepancies and finding resolutions with ease, is well liked by his coworkers and is an ultimate team player.

2023 Nurse of the Year Nominee Sierrah Parduhn, RN had worked for NRHS since 2018, but just recently moved to Nebraska.

2023 Nurse of the Year Megan Mason, Emergency Department, was unable to attend. Megan has worked at Norman Regional since August 2015. Physicians say she is extremely trustworthy and provides excellent care to her patients.

Thank you to all the Norman Regional Healers who tirelessly dedicate themselves to the well-being of our patients and community. Their commitment to

providing compassionate care and healing touches the lives of countless individuals every day.

Dr. Nelson, Ms. Mayes, Mr. Winters and Mr. Leyva left the meeting at 5:50pm.

### **Agenda Item III. Board Education: LifeCare Update**

Ms. Meegan Carter, Vice President LifeCare presented an update on LifeCare Health Services.

LifeCare originally formed in 1985 with the goal to create a system of integrated, locally based healthcare organizations committed to improving health outcomes, maximizing the efficiency of care delivery, reducing overall costs and increasing access to care. Additionally, the ongoing vision of LifeCare is:

- Enhance the ability of member organizations to remain independent
- Bring the tangible benefits of “systemness” to member organizations through elimination of duplication of services
- Facilitate collaboration for better patient care and financial health for its members
- Provide services that improve quality, increase value and expand accessibility

LifeCare is the largest health network in Oklahoma, serving 9 founding members representing 17 hospitals overall. Long-term goals include developing strategies to reduce the cost structure for member organizations and the development of a state-wide clinically integrated network providing high quality efficient care, and enabling members to jointly contract with payors.

Ms. Carter provided an update on the LifeCare Accountable Care Organization (ACO), LifeCare Value Network and the Population Health Operations Team.

Ms. Carter left the meeting at 6:07pm.

### **Agenda Item IV. Approval of February 26, 2024 Norman Regional Hospital Authority Board Meeting Minutes**

**ACTION TAKEN:** Dr. Weber made the motion to approve the February 26, 2024 Board Meeting Minutes. Mr. Chappel seconded the motion, and the motion was approved unanimously with aye votes from Mr. Cubberley, Mr. Chappel, Dr. Weber, Ms. Womack and Dr. Anwar.

### **Agenda Item V. Performance Update**

Ms. Jenny Anderson, Administrative Director, Patient Quality, provided a CMS Star Ratings update.

Ms. Anderson shared the improvements in the Mortality index 3 year trend data and initiatives to decrease complications.

The HCAHPS Patient Experience 3 year trend data indicates an improvement in overall patient experience for would recommend and cleanliness/quietness scores.

#### **Agenda Item VI. Medical Staff**

- A.** Dr. Bond presented the Medical Staff report. He stated the Medical Executive Committee (MEC) met on March 11, 2024. MEC covered a number of topics including – Meditech Blood Culture and Diet Orders, Inspire Health update, Medical Credentialing, Department Committee Reports and Executive Team updates.

#### **Agenda Item VII. Strategic Planning Committee**

- A.** Mr. Cubberley announced a summary of the Strategic Planning Committee Meeting is included in the board packet. Dr. Weber is available to address questions.

#### **Agenda Item VIII. Finance Committee**

- A.** Mr. Wagner reported the Finance Committee met March 21, 2024.
- B.** Mr. Wagner presented the NRHS Financial report for February 2024:

##### **February 2024 Financial Performance**

- Gross Revenues ..... (Budget \$209,034,652)..... \$212,085,454
- Net Patient Revenue ..... (Budget \$46,504,793)..... \$45,958,911
- Total Operating Expenses ..... (Budget \$48,681,314)..... \$51,753,084
- Total Operating Revenues ..... (Budget \$47,170,815)..... \$46,761,470
- Operating Income ..... (Budget \$1,510,499)..... (\$4,991,614)
- Non-Operating Revenues (Expenses) ..... (Budget \$1,235,333)..... \$(1,901,127)
- Excess Revenues over Expenses ..... (Budget \$275,166)..... (\$3,090,487)

##### **Year-to-Date**

- Operating Income ..... (Budget \$11,032,250)..... (\$32,648,506)
- Non-Operating Revenues (Expenses) ..... (Budget \$9,882,587)..... (\$9,134,456)
- Excess Revenues over Expenses ..... (Budget \$1,149,663)..... (\$23,514,051)
- Accounts Receivable Days ..... 68.4 Days
- Days Cash on Hand.....70.6 Days

**ACTION TAKEN:** Dr. Weber made a motion to approve the February 2024 NRHS Financial Statements. Mr. Chappel seconded the motion. February

2024 Financials were approved unanimously with aye votes from Mr. Cubberley, Mr. Chappel, Dr. Weber, Ms. Womack and Dr. Anwar.

**C. Mr. Wagner presented for approval two capital request items totaling \$1,185,098**

- a. High Resolution Manometry System: \$67,852
- b. Flooring: \$139,958
- c. Surgical Robot Instrument Sets: \$251,312
- d. OR Patient Tracking System: \$534,025
- e. Electrophysiology Lab Equipment: \$191,950

**ACTION TAKEN:** Dr. Weber made a motion to approve the Capital Equipment Request at a total cost of \$1,185,098 as recommended by the Finance Committee. Dr. Anwar seconded and the motion was approved unanimously with aye votes from Mr. Cubberley, Mr. Chappel, Dr. Weber, Ms. Womack and Dr. Anwar.

**Agenda Item IX. Old Business**

None

**Agenda Item X. New Business**

None

**Agenda Item XI. Administrative Report**

Mr. Manfredo shared Mr. Splitt is out of town attending an ACHE conference. Mr. Manfredo shared the following:

- A copy of the Employee Newsletter for the Behavioral Health Center healers is at each Trustees place setting. The Trustees tour of the Behavioral Health Center is scheduled for April 23<sup>rd</sup> at 2pm.
- The April Board meeting will be at the Young Family Athletic Center (YFAC) inside the 2<sup>nd</sup> Floor NMotion classroom on April 22<sup>nd</sup> at 5pm.
- ACC Construction at the HealthPlex is beginning to wrap up and the transition to move in will begin as equipment and supplies begin to move over and training and tours with healers begins.

Ms. McGill shared the Joint Commission visited last week for 4 days. The visit was very positive and ran smoothly. No findings that will require them to return for a resurvey.

Mr. Minnis shared a representative with Empower/Creative Planning will be at Norman Regional on April 8<sup>th</sup>, 9<sup>th</sup> and 10<sup>th</sup> for financial planning assistance, instructions on navigating the Empower website and other financial information.

Mr. Minnis shared the brochures for the Employee Assistance Program have been revamped and are now available to healers.

Ms. Purvis and Mr. Fergeson shared the NBC Evening News aired a story featuring The Journey Clinic and our drug assisted weight loss program. Oklahoma has the 3<sup>rd</sup> highest obesity rate in the country. The story featured Dr. DeMattia and two of our patients on their weight loss journey through the clinic. Mr. Fergeson shared the story originally ran on NBC Nightly News and had over 100 million households tuned in or viewed online.

Ms. Anderson, Ms. Herron and Mr. Fergeson left the meeting at 6:47pm.

## **Agenda Item XII. Proposed Executive Session**

**A.** Proposed Vote to Convene an Executive Session Pursuant to 25 Okla. Stat. Section 307 B.4. to Discuss with Legal Counsel Pending Internal Peer Review/Credentialing Investigation Regarding the Medical Staff Members/Applicants Listed Below;

**ACTION TAKEN:** Dr. Weber made a motion to adjourn into Executive Session. Mr. Chappel seconded and the motion was approved unanimously with aye votes from Mr. Cubberley, Mr. Chappel, Dr. Weber, Ms. Womack and Dr. Anwar.

**B.** Medical Staff Recommendations Regarding the Medical Staff Members/Applicants as Listed in XIII.B 1-3 Below.

1. Recommend New Provisional Medical Staff Appointments:

- a. Carol Lennon, MD – OB/GYN – Active
- b. Estelle Rutledge, MD – OB/GYN – Active
- c. Ryan Rahhal, MD – Surgery – Active
- d. Daniel Boedeker, MD – Surgery – Active
- e. Steven “Dustin” Bright, MD – Radiology – Privileges Only
- f. Maher Salahi, MD – Radiology – Privileges Only

2. Recommend Advancement of Medical Staff from Provisional Status:

- a. Denise Rable, MD – Surgery – Active
- b. Elias Soloman, MD – Surgery – Active
- c. Eric Royston, DO – Teleradiology – Privileges Only
- d. Manal Schoellerman, MD – Teleradiology – Privileges Only
- e. Megan Hutcherson, PA-C – Cardiology – Allied Health

3. Recommended Medical Staff Reappointments:

- a. Amy Bacchus, MD – Medicine – Active
  - b. Marianne Bacharach, MD – Medicine – Active
  - c. Robert Holbrook, MD – Medicine – Active
  - d. Joshua Whorton, MD – Medicine – Active
  - e. David Miller, DO – Surgery – Active
  - f. Chadwick Webber, MD – Radiology – Active
  - g. Michael Villano, MD – Cardiovascular Medicine – Active
  - h. Vanama Yerra, MD – Hospital Medicine - Active
  - i. James Paulsgrove, MD – Hospital Medicine – Active
  - j. Daphne Lashbrook, MD – OB/GYN – Active
  - k. Jessica Meador, DO – Emergency Medicine – Active
  - l. Alexandria Howell, APRN-CRNA – Anesthesia – Allied Health
  - m. Lauren Hill. PA-C – Surgery – Allied Health
  - n. Candyse Brewer, APRN-CNS – Cardiovascular Medicine – Allied Health
  - o. Lori McDonald, APRN-CNP – Pediatrics – Allied Health
- Amy Meiser, APRN-CNP – Pediatrics – Allied Health

**C. Request to Adjourn Out of Any Such Executive Session and Return to Regular Session**

**ACTION TAKEN:** Dr. Weber made a motion to adjourn out of Executive Session. Mr. Chappel seconded, and the motion was approved unanimous aye votes from Mr. Cubberley, Mr. Chappel, Dr. Weber, Ms. Womack and Dr. Anwar.

Mr. Cubberley noted the Board returned to regular session. There were no decisions or votes taken except to return to regular session and any information shared during the Executive Session is privileged and needs to remain in Executive Session.

**D. Proposed Vote to Approve or Disapprove the Medical Executive Committee Recommendations Regarding Credentialing of the Referenced Medical Staff Members as Listed in XII B 1-3**

**ACTION TAKEN:** Mr. Weber motioned to approve credentialing items as recommended by Medical Executive Committee and Credentials Committee of all referenced Medical Staff members listed in XII B 1-3. Mr. Chappel seconded, and the motion was approved with unanimous aye votes from Mr. Cubberley, Mr. Chappel, Dr. Weber, Ms. Womack and Dr. Anwar.

**Agenda Item XIII. Board Open Discussion**

None



**Agenda Item XIV. Adjournment**

**ACTION TAKEN:** Dr. Weber made a motion to adjourn the meeting at 6:49pm. Mr. Chappel seconded, and the motion passed unanimously with aye votes from Mr. Cubberley, Mr. Chappel, Dr. Weber, Ms. Womack and Dr. Anwar.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Mary Womack". The signature is written in a cursive style with a large initial "M".

Mary Womack, Vice-Chair/Secretary